NURS 591/554 – Winter Term Practicum 2021

Faculty
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Course Number	NURS 591/554
Course Title	FNP Practicum
Credit Hours	1 credit hour – **< 60 clinical hours** (These hours count as credit for NURS 554). NURS 554 is a 5 credit hour course with 300 clinical hour requirement (120 hours children/adolescents, 180 adults/gerontology, *40 hours of specialty hours may be performed with faculty approval*)
Prerequisites	Admission to the Graduate program, completion of NURS 546/547 and NURS 548/549
Course Description	Students will focus on primary care of the children, adolescents, adults, and the aged. Emphasis will be on the health promotion/education, disease prevention, and diagnosis and management of common health problems. The role of the nurse as a primary health care provider in a variety of settings will be explored.
Class Schedule	Students are responsible for setting up their clinical practicum sites and arranging times with the course instructor for site visits. All required scholarly work (clinical SOAP notes, clinical logs, and clinical journals) are to be completed asynchronously through the use of Blackboard, Medatrax, and internet technology.

Course Objectives: At the completion of this course, the student will be able to provide primary care to adults and the aged as evidenced by:

Course Objective	MSN Program Outcomes	DNP Program Outcomes
1. Assessing the health status of each client using appropriate history taking and physical exam skills including a holistic assessment of physical,	1. Demonstrate proficiency in the utilization of research and quality improvement, including problem identification, awareness of outcomes, evaluation, and	1. Critically appraise theoretical concepts and knowledge from nursing and other disciplines and integrate this evidence in developing, implementing, and evaluating

social, cultural, genetic, and environmental factors.	dissemination of research. 4. Assume and develop practice and professional roles to meet societal needs to promote high quality, safe, patient care. 5. Integrate theory and research from Nursing and related disciplines as a foundation for advanced practice. 6. Demonstrate an understanding and appreciation of human diversity. 7. Integrate theoretical knowledge of health promotion and maintenance and illness/disease prevention to achieve optimal health.	best practices for improved health outcomes. 2. Develop, integrate, and evaluate evidence-based health care innovations while considering cultural, economic, ethical, legal, political, and technological issues across diverse health systems and models. 3. Use and evaluate information systems and technology to improve clinical decision making, and health outcomes.
2. Collecting and analyzing client data.	Same as above	1. Critically appraise theoretical concepts and knowledge from nursing and other disciplines and integrate this evidence in developing, implementing, and evaluating best practices for improved health outcomes. 4. Demonstrate interprofessional collaboration and leadership skills to improve patient and population health outcomes. 5. Analyze and apply advanced nursing practice concepts of clinical prevention and health promotion to improve health outcomes in relevant populations. 6. Apply the relevant advanced practice role to improve patient health outcomes and health care

		systems.
3. Generating differential diagnoses for clients experiencing common health problems.	Same as above	1. Critically appraise theoretical concepts and knowledge from nursing and other disciplines and integrate this evidence in developing, implementing, and evaluating best practices for improved health outcomes. 2. Develop, integrate, and evaluate evidence-based health care innovations while considering cultural, economic, ethical, legal, political, and technological issues across diverse health systems and models. 4. Demonstrate interprofessional collaboration and leadership skills to improve patient and population health outcomes.
4. Diagnosing and managing common health problems with the application of evidence-based practice guidelines.	Same as above	1. Critically appraise theoretical concepts and knowledge from nursing and other disciplines and integrate this evidence in developing, implementing, and evaluating best practices for improved health outcomes. 2. Develop, integrate, and evaluate evidence-based health care innovations while considering cultural, economic, ethical, legal, political, and technological issues across diverse health systems and models. 3. Use and evaluate information systems and technology to improve clinical decision making, and health outcomes.

		4. Demonstrate interprofessional collaboration and leadership skills to improve patient and population health outcomes. 5. Analyze and apply advanced nursing practice concepts of clinical prevention and health promotion to improve health outcomes in relevant populations. 6. Apply the relevant advanced practice role to improve patient health outcomes and health care systems.
5. Implementing health promotion and disease prevention education.	Same as above	Same as above
6. Collaborating with other health professionals to improve the quality of care.	Same as above	Same as above
7. Referring those problems beyond the scope of practice of the primary care nurse practitioner.	Same as above	Same as above

Clinical Requirements

Each student is expected to follow all clinical guidelines outlined in the WKU School of Nursing Student Handbook and Graduate Nursing Student Handbook. The following list is a synopsis of these requirements but is not an exemption from reading all clinical guidelines.

- Remember to wear professional attire and name badge in the clinical setting.
- Student's family members **may not** serve as clinical preceptors.
- Cell phones should **not** be taken into the patient exam rooms.
- Your medical record, licensure, and CPR requirements **must be up to date**. It is the responsibility of each student to ensure that these requirements are current. Each student should check with Ms. Melissa Hamlin (Melissa.hamlin@wku.edu) to make sure these requirements are complete and up to date. **No clinical hours can be completed until these requirements are met**.
- The NURS 591/554 course coordinator <u>must approve</u> your clinical site(s) and preceptor(s) in Medatrax **before beginning clinical rotation with the preceptor at the clinical site**. It is the responsibility of each student to ensure that she/he correctly submits her/his clinical site(s) and preceptor(s) requests in Medatrax. Instructions for submitting clinical site(s) and preceptor(s) are located under the <u>Help icon</u> in Medatrax.

Office Associate

Ms. Melissa Hamlin Data management & Marketing Specialist Student Medical Records Office 270-745-4392 (MCHC 3339) melissa.hamlin@wku.edu

Texts: American Psychological Association. (2010). *Publication Manual of the American Psychological Association* (6th.ed.). Washington, DC: Author. (Must be the 2ⁿᵈ printing or higher of the 6 th edition.)

Any and all clinical books required in previous clinicals.

Communication
Communication includes verbal, non-verbal, Blackboard, Medatrax, and WKU email. Assignments will be posted in the course syllabus, in Medatrax, and/or in the Blackboard course. Email messages will be sent to individuals and groups of students via Blackboard to only WKU email addresses. Grades will be posted in the Grade Center on the Blackboard course site. Any discussion/concern about a grade must be put in writing via WKU email to the instructor within one week of when the grade is posted to Blackboard.

Course Policies: Academic policies found in the Graduate Handbook and the WKU Graduate Catalog will be followed in this course.
- **American Psychological Association (APA) format** *(in-text citations and references)* is required for written assignments.
- All students are responsible for keeping a copy of written assignments uploaded to Blackboard for grading.
- All students are responsible for assuring that Blackboard assignments are successfully uploaded for grading.
- Policy on written assignments: All students are required to meet pre-established deadlines for assignments.
- Late assignment will NOT be accepted UNLESS arrangements PRIOR to pre-established deadlines have been negotiated with faculty. Please do not request an assignment extension unless **an unforeseen accident or illness** occurs. Failure to plan ahead, vacations, and job requirements are not acceptable reasons to ask for an extension as these reasons do not meet the requirements for an unforeseen event.
- All assignments must be submitted in word documents (.doc or .docx)

Attendance and Clinical Course Requirements
1. Each student will complete a total of 300 direct patient contact clinical hours (in NURS 591 and NURS 554 combined) under the direct supervision of an approved clinical preceptor. For this NURS 591: 1 credit hour course, the student may complete ≤ 60 clinical hours of the total 300 direct patient contact hours. One SOAP note is required

after approximately 40 hours of clinical with a determined focus. See SOAP note section in BB.

2. Journals and logs are required as documentation of the student's clinical experiences. Logs must be kept up to date in Medatrax. (IMPORTANT: Clinical logs must be entered in Medatrax within 7 days of encounter in order to count towards your total required course hours). Successful completion of clinical SOAP Notes. Student's name must be on her/his SOAP note. If a SOAP note is submitted without a name, five points will be subtracted from the total earned score.

3. Each student must complete a signed evaluation of her/his clinical site(s) and preceptor(s).

4. Clinical site visit(s) must be scheduled with your course instructor and clinical preceptor(s). Please use the Medatrax calendar and fill in your planned clinical dates and hours for the semester. Faculty will then use the Medatrax calendar to schedule a mutual day for your clinical site visit(s).

5. Preceptor's mid-term and final evaluations of student. In NURS 591, one evaluation from the student's primary preceptor is required. If a student's preceptor completed an evaluation in NURS 591, then only one student evaluation is needed in NURS 554. These documents MUST be completed and signed by the student and her/ his receptor. Please check for completion and signage prior to submission to Medatrax.

Evaluation Methods
Each Student must successfully meet all course requirement and have a satisfactory clinical evaluation to pass the course.
This clinical course is graded **pass/fail.** The final course grade will be computed as follows.

* Clinical SOAP Notes – Submit in Blackboard	**DUE: January 12, 2021**
PCAM-Submit in Medatrax	**DUE: January 12, 2021**
(1 Clinical SOAP Note & 1 PCAM is required for this course)	

Technical Support: It is the student's responsibility to become familiar with technology and Blackboard nuances and observe WKU technology recommendations that can be found on the Information Technology Department website. The phone number for IT is 270-745-7000. Since this course is web-based, there may be an occasion(s) in which students cannot avoid technical difficulties. **If you are have technical difficulties that interfere with the submission of a timely assignment, you must notify the course instructor _via email prior to the deadline_ _and_ _you must include your IT case number in your email _or_ a copy of your email from IT that contains your IT case number._** Reported technical difficulties will be validated with WKU's IT department.

Medatrax: NURS 591/554 utilizes Medatrax, an online medical data tracking system, for recording clinical logs, clinical journals, and tracking clinical evaluations. There will be a charge to each student directly from the company per month. Medatrax will be contacting you directly via your WKU email. You will be using Medatrax to record all clinical logs and evaluations. Tutorials on navigating Medatrax can be found on your Medatrax home page by

clicking on the **HELP icon** near the **blue light bulb**. It is here that you will find the ***Student Quick-Start Guide*** and the ***Student Users Guide***. If you need to contact Medatrax, the email address is webmaster@medatrax.com or phone 1-800-647-4838.

Medatrax Requirements	
CLINICAL LOGS	Clinical logs should be completed on each patient and contain the following information: (Highlighted are **required** on each patient log) 1. Completed demographics – this consist of completing all questions listed prior to clicking "create" (***Interaction Level Legend*** *should be used to record the appropriate interaction level.*) 2. Vitals to include temperature 3. Diagnosis/ICD10 4. CPT 5. Medications (if prescribed at visit) 6. Counseling 7. Interdisciplinary consultation 8. Advanced Physical Exam Checklist
MEDATRAX CALENDAR	Student calendars are located on the Medatrax homepage. You are required to keep your clinical schedule current in the Medatrax calendar. This assists clinical instructors with site visit scheduling.
STUDENT EVALUATION	Students are required to have a mid-term and final evaluation completed by his or her preceptor. These forms are included in the preceptor packet as well as under assignments in Medatrax. The evaluation form must be completed, signed, and dated by the preceptor and student. Completed forms should be uploaded in the assignment section of Medatrax under Mid-term or Final Evaluation.
PRECEPTOR EVALUATION	You must complete an evaluation on your preceptor each semester. These are located under evaluations on the Medatrax homepage.
COMPETENCIES	These are to be completed by the end of the semester. You will receive an email from Medatrax when this evaluation is open.

Blackboard: Access to the **WKU Blackboard (Bb)** can be found through the Western Kentucky University homepage by using the *Quick Links drop down box and clicking on My*

WKU. You are responsible for checking for course updates and changes and you MUST have a WKU e-mail account/address for rapid communication with the instructor. WKU assigns all students an email account. **It is all students' responsibility to check their WKU email account once every 24 hours for emails and notifications, as well as making sure that their email inbox is not full.** *All email communication is to be through your WKU email account.*

BLACKBOARD REQUIREMENTS	
SOAP NOTES	SOAP note rubric is located under SOAP notes on the course homepage. This is also where you will submit SOAP notes under the corresponding due date.
JOURNALS	Students are required to submit a journal with each soap note. The journal should be 1-2 paragraphs in length and discuss students' individual clinical experience including, challenges, accomplishments, observations, and/or self-assessment. The journal should serve as a reflection of your clinical journey.

Campus Resources
As a student in this course, you have access to the WKU Library and to the WKU Writing Center either online or in person. Students are expected to utilize the WKU Library for research studies to support their scholarly work. If students have difficulty with writing, APA citations, and/or APA references, they are expected to seek assistance at the WKU Writing Center.

Students with Disabilities: In compliance with university policy, students with disabilities who require academic and/or auxiliary accommodations for this course must contact the Office for Student Disability Services on the first floor of the Downing Student Union, Room 1074. The phone number is 270.745.5004 and the email address is sarc@wku.edu.

Academic Honesty: Western Kentucky University nursing students are expected to demonstrate a high standard of academic honesty in all aspects of their academic work and college life. Without intellectual integrity there cannot be genuine learning. Academic dishonesty represents a direct attack on this integrity. In taking tests and examinations, completing homework, laboratory, and clinical work, writing papers, and using information technology, students are expected to demonstrate honesty. Cheating, plagiarism, or other forms of academic dishonesty will lead to a failing grade on the assignment and/or a failing grade in the course. Repeat occurrences of this type of behavior can result in dismissal from the program. Please review Western Kentucky University SON Policies, Handbooks & Forms at Graduate School of Nursing Handbook.

Plagiarism: Students' work is expected to be the result of their own thought, research, or self-expression. Plagiarism is the act of presenting the information, ideas, organization, or phrase of another source without appropriate acknowledgment or credit given, either intentionally or because of gross negligence. Any act of plagiarism by a nursing student is not acceptable. Please review Western Kentucky University SON Policies, Handbooks & Forms at Graduate School of

[Nursing Handbook](#).   **Student work will be checked using plagiarism detection software.**

Course Changes: The faculty member reserves the right to make changes in the syllabus including adding or subtracting assignments or changing due dates if, in the opinion of the instructor, such changes will improve the course and/or enhance student learning. An updated syllabus will be given to students in writing by posting on the class blackboard site in such an event.

We, the faculty, want you to succeed in this course and in the program. Please, give us any feedback on the operation of this course as we progress – your feedback is critical to making it the best learning experience for you, your classmates, and future classes. We look forward to having you in class and to a great semester.

Withdrawal from an Individual Class (while in progress)
For various reasons, it is sometimes necessary for a student to withdraw. Students will receive a failing grade if they cease to attend class without an official withdrawal from the Office of the Registrar. The last day to drop this course with a "W" is listed in the registration guide on the WKU.edu website under Quick Links. Students may withdraw from a full-semester course if meeting the requirements for "W" per the registration guide. The student should notify the instructor of the class AND their adviser in writing so that the student's plan of study can be reviewed and revised. Failure to follow this procedure could result in the student's failure to progress through the program in a timely manner.

Title IX Misconduct/Assault
Statement Western Kentucky University (WKU) is committed to supporting faculty, staff and students by upholding WKU's Title IX Sexual Misconduct/Assault Policy (#0.2070) at WKU's Title IX Sexual Misconduct/Assault Policy and Discrimination and Harassment Policy (#0.2040) at Discrimination and Harassment Policy. Under these policies, discrimination, harassment and/or sexual misconduct based on sex/gender are prohibited. If you experience an incident of sex/gender – based discrimination, harassment and/or sexual misconduct, you are encouraged to report it to the Title IX Coordinator, Andrea Anderson, 270-745-5398 or Title IX Investigators, Michael Crowe, 270-745-5429 or Joshua Hayes, 270-745-5121. Please note that while you may report an incident of sex/gender based discrimination, harassment and/or sexual misconduct to a faculty member, WKU faculty are "Responsible Employees" of the University and MUST report what you share to WKU's Title IX Coordinator or Title IX Investigator. If you would like to speak with someone who may be able to afford you confidentiality, you may contact WKU's Counseling and Testing Center at 270-745-3159.

I look forward to working with you this semester. Should you have any questions or comments on the syllabus, please feel free to reach out to me.

Thanks,

Dr. Travelsted