

## Fundamentals of College Composition- English 055

Instructor- Mrs. Watt  
No office hours

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Phone- 270-799-4549

Textbook and other materials needed-  
John Langan's *College Writing Skills with Readings* 9<sup>th</sup> edition  
A notebook/possibly two  
Flash drive

English 055 is a course designed to prepare students for college level English courses and to teach students to be successful readers and writers in other courses as well. Students must earn at least a C in this course to be able to enroll in an English 100 class. You will be reading and writing a great deal in this class. That is the only way to improve both of those skills.

Grading Scale- 100-90=A 89-80=B 79-70=C 69-60=D Below 60=F

Class policies- University policy states, "Registration in a course obligates the student to be regular and punctual in attendance." The English faculty here has a policy that states students who are absent a total of two weeks worth of classes must either accept an F as a final grade or withdraw from the class by the official withdrawal date.

Being Punctual- If you are not in class when roll is taken at the beginning of class, you will be counted tardy. If you leave before class is over, the same rule applies. It is disruptive for students to come and go in and out of class, unless it's an emergency.  
Three tardies count as one absence.

Make-up tests- It is easier for both of us if you take tests when they are scheduled to be taken, but if there is some situation that I APPROVE in advance, I will select a time for you to be given a make-up test.

I do not give make-up quizzes.

Late work- Late work is not acceptable. I will take assignments one day late if you have been in class on the day the work was assigned, but you will lose 20 points if work is turned in like this, but it's better than getting a zero on something you've done.

Essays- You will write a total of four essays this semester. Your essays are to be turned in with several other pieces of writing that we will discuss when the first one is due. The essays will be done according to the writing process that is in the textbook. In order for an essay to get credit for being on time, it should be ready to turn in when I ask for it at the beginning of class on the due date. If a paper is more than one class period late, it will not be accepted.

Class participation- Participation means more than coming to class and filling a seat. You need to make sure you take part in discussions, listen when others speak, take part in any activity you are asked to, and come to class with completed assignments. You will receive a participation grade each week. You will lose points from this participation grade by missing class, sleeping during class, using your cell phone during class, and not having assignments when they are due.

Grade distribution- Grades will be figured on quiz grades, mid-term, final, in class writings, journals, homework, participation, homework, and essays.

Disruptive behavior- There are some obvious behaviors that disrupt your learning and the learning of others. Such things as cell phones ringing, texting, sleeping, talking out loud, and packing up early bother other people and will not be tolerated. Those type of behaviors will be dealt with as follows- 1<sup>st</sup> offense- verbal warning, 2<sup>nd</sup> offense- conference with student, 3<sup>rd</sup> offense- written documentation of the problem, and 4<sup>th</sup> offense- removal from the class.

Disabilities statement- In compliance with University policy, students with disabilities who require accommodations for this course must contact the Office of Student Disabilities.

Plagiarism- Plagiarism is a serious matter that can cause you to have to leave WKU. We will discuss all the implications of this, and you will learn how to avoid this situation.

Come to class prepared and with a good attitude, and we will have a good semester.