

Introduction to Psychology (Psychology 100 ON-LINE)

Instructor: Quentin M. Hollis
Office: Room C174
Office Hours: W 12-2pm, TH 12:30-1:30pm
Other times (M, F) by appt.

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If you need to get in touch with me, please follow the following steps: first, email me and wait for a response within 2-3 days. Second, call my office phone and leave a message. Third, call my home phone and wait for a response within 24 hours. Sometimes I don't get to all of my daily emails, so, I need a few days to address them. Thank you for your cooperation and understanding.

NOTE: When you send an email to me you must place in the subject area your course title and section (e.g. Psy100-700, Psy199-701, etc.). This includes "Homework" emails.

Text:

Required: Ciccarelli and White. **PSYCHOLOGY, 4th Edition.**

Course Description

Introduction to Psychology is a course designed to provide the curious mind with an introduction to the field of Psychology. Many areas of psychology will be explored including methods of psychology, learning, motivation, social psychology and abnormal behavior.

First Obligation

It is a must for you to call me at least once during the first two weeks of the semester for a conference call. This is a chance for you to put a voice with the face and express your concerns, wishes, questions, etc. Simply check the office hours above and call during those hours. We may play phone tag for a while but we should be able to manage at least one phone call. I look forward to hearing from you and about you.

Course Content and Our Goals

We will become critical thinkers of the subject of Psychology. We will be able to with confidence state, elaborate upon, exemplify, and illustrate psychology's basic principles, laws, and theories. In our own words so that we may come to understand them and apply them in our lives.

Colonnade General Education Goals for Psychology 100

This course fulfills a portion of WKU's general education program. The Colonnade goals for Exploration Social and Behavioral Science courses are as follow:

1. Demonstrate knowledge of at least one area of the social and behavioral sciences.

2. Apply knowledge, theories, and research methods, including ethical conduct, to analyze problems pertinent to at least one area of the social and behavioral sciences.
3. Understand and demonstrate how at least one area of the social and behavioral sciences conceptualizes diversity and the ways it shapes human experience.
4. Integrate knowledge of at least one area of the social and behavioral sciences into issues of personal or public importance.
5. Communicate effectively using the language and terminology germane to at least one area of the social and behavioral sciences.

Upon completion of the areas in the text outlined below, a student will leave the class with an understanding of the basic methods, theories, and goals of Psychology. Moreover, the student should be will equipped to discuss material related to the many topics covered during the course. The student will demonstrate this acquired knowledge by successfully passing a comprehensive final exam, written exams, various written assignments, group work (optional), oral Q & A sessions (optional) and quizzes.

Course Work

Your work will be released in timed folders. This means for a block of time your folders will be available to you for that section (*sometimes 4 folders at once*). The last folder will have your exam for that section in it. This is so you may see what you have in store for you and get ahead if need be. However, you will not be allowed to resubmit a test once you open it you must complete it in an hours time (*quizzes have different time restraints*). So, make sure you are ready before taking any test. Once the folders are removed, at the end of their time slot, you will no longer be able to complete or submit that work. If you have any questions give me a call.

Examination

There will be scheduled one-hour exams throughout the semester and one comprehensive Final Exam. The exams will be worth a percentage of your grade even though they may have a point total (see “Grade” section). Each exam will consist of a variety of MC, Fill in the Blanks, Matching and sometimes Short Essays. The exams will cover the designated chapters, lectures and other materials covered during that period (with the exception of the final exam which will be comprehensive). The exams are challenging and will consist of material covered online, in special reading assignments, videos and chapters in your textbook. ***Your Final exam must be supervised and completed in a computer lab or Library on a higher education campus of some sort. It is up to you to find this location and to notify the lab attendant that you will need him or her to send me an email (with their name and lab phone number) verifying your attempt.***

Exams may or may not be administered online. You can take them in the LAC or in any of Western Kentucky University’s Computer Labs or Libraries. You will have one hour. The question will be scrambled. You will be given a window of at least five full days to take them. You will not be permitted to re-take exams if you take the exam on a computer that is not in a Public supervised building, Government supervised building, and/or a WKU authorize and supervised location (i.e. extended campuses). You may only have your

exam/quiz reset by me if you have the lab employee send me an email verifying the time and condition of problem you experienced, or if you video recorded your exam taking session through “Tegrity Test Proctoring (explained in documents found in your blackboard class).” Taking your quizzes and/or test on any personal or private computer is taking a risk.

I strongly advise you to go to a campus site to take your exams (maybe only risking quizzes at home).

Make Ups!

There are no such things. You will have at least five full days to take each exam (this time is increased if I choose to unlock several folders at a time). From the time the folder is open to you, you can complete the exam in that folder. Therefore, there is no excuse for not completing the exams in a timely fashion. Understand this and you will be O.K. with me. Tip: try not to miss exams during the scheduled time and study to “Ace” all tests. If you miss two exams you may want to think about dropping the class. If I do decide to allow you to make up an exam, it will be for fewer possible points.

Quizzes

(We may or may not have these for Total Online Bi-Term Classes) Quizzes cannot be made up so be sure to take them in the allotted time. You cannot make up quizzes, even with an excused absence. With full online classes you can take the quizzes at your leisure as soon as they appear in the folders. You can take the quizzes early but I recommend that you take them during the week they are assigned and after you have studied the material. You will have a deadline to complete them. It is up to you to first contact the IT Helpdesk at Western Kentucky University (270-745-7000) and inform them of any problems you have with “Blackboard.”

Discussion Board

Sometimes your Discussion Board responses are like class participation activities. It is the only way we will be able to interact and get into some of the interesting topics of Psychology. I only ask that you post your own thoughts with consideration of others feelings and respond to at least one of your class-mates responses every week that we have a Discussion Board topic. That will give you a total of 2 responses per posted Discussion Board Topic. (Do not post your responses before the Topics are given as assignments in the **Assignments** folder) You will have from Friday to Wednesday to submit your 2 responses. All responses are to be submitted on Blackboard. I will not accept any responses via email.

Activities

Activities will vary from at home projects to field projects. I will give you at least a week to complete these types of assignments.

If you wish to drop this class for any reason make sure you do it before the deadline. I am not responsible for dropping you from (or adding you to) my class. I want you to think about your G.P.A. and Financial Aid NOW! Don’t forget, you are responsible. Remember, after the first

week of any semester, they will charge you for any changes made to your schedule. Make a commitment early.

Homework

All writing assignments must be **typed** (unless otherwise specified) with your full name, class title, assignment title and date. You will send your HOMEWORK to me via email as an attachment “Microsoft Word Document” File. [Your DISCUSSION BOARD assignments are handled directly through Blackboard, therefore, you don’t have to worry about sending those to me.] With your Discussion Board assignments I would like you to have read the area of concern (information that the question is addressed from) before you post. I would like for your post to be at least a paragraph. After posting your response to the Discussion board question you will need to read at least one of your classmate’s postings. You will then submit a response to a classmate’s post. This means that for every Discussion Board assignment I should see two posting from you: your original post and your response to another’s post. I would like for you to submit your post during the first 3 or 4 days after the discussion board assignment is released to you. In other words, if your discussion board topic is released in the second folder of three, then the Sunday that marks the beginning of that second folder is the first day that the topic can be responded to. That Wednesday following that Sunday is the day that I would like for your original posting to be on blackboard for all to see. This gives your classmates a few days to read and respond to your post.

Drops

If you wish to drop this class for any reason make sure you do it before the deadline. I am not responsible for dropping you from (or adding you to) my class. I want you to think about your G.P.A. and Financial Aid NOW! Don’t forget, you are responsible. Remember, after the first week of any semester, they will charge you for any changes made to your schedule. Make a commitment early.

Absolutely no plagiarizing

I use internet **software** programs, such as **Google**, to check for *Plagiarism*. Make sure you do not cut and paste work that is not yours. If you do need to site something then you can go to any APA guidelines site or go to WKU’s home page and type in APA in the search box and links should come up that will help you with this. Be warned.

Always ask if you are not sure what plagiarism is. Remember there are very few new ideas. We have software to check for plagiarism.

If you are found guilty of “Cheating” on an exam, you will receive an “F” as your final grade in my class. Don’t risk it. If you need help with any material, I will help you or I will find resources to assist you. Student Success Center, here at B.G.C.C. (South Campus), is available to you six days a week.

Grade

The grade you receive in this course will be determined as follows (note that your homework, activities and discussion responses are critical to your overall grade):

Activities =	15%
Discussions =	15%
Exams =	40%
Homework =	15%
Final =	15%

(These percentages or point totals are estimated. The instructor reserves the right to alter them, and other *areas on this syllabus*).

The semester letter grades will be no lower than indicated by the scale presented above. Students who show significant improvements during the semester will be considered individually.

AI expect only the best from students and that=s what I shall get in return@ - Quentin Hollis

PSYCHOLOGY 100 OUTLINE

Weeks 1, 2, 3 and 4.

Chapt. 1, Introduction

Chapt. 2 (selected sections or SS, pg.46-76)

Chapt. 3, Sensation & Perception

Test 1.

Weeks 5,6,7 and 8.

Chapt. 5, Learning

Chapt. 6, Memory

Test 2.

Weeks 9,10, and 11.

Chapt. 7 Intelligence and Creativity(263-283).

Chapt. 9 Motivation & Emotion

Test 3.

Weeks 12, 13, and 14

Chapt. 13

Chapt. 14

Test 4.

Remaining Week

Final exam

(All of these testing sections are subject to change at the discretion of the instructor)

I would strongly recommend that you read the **FAQ's** section (found in the **Course Documents** Folder) for help on common issues, before emailing for help. Thank you for your dedication toward learning.

Like I said before, if you want to do well in the class, utilize your resources. First, make sure you become familiar with the resources within your text book (i.e. Chapter Summaries, Section and end of the chapter Quizzes, and Web sites). Secondly, know your campus. You have the L.A.C. to help you with acquiring tutors. Also, you can contact a "Subject Librarian" from the campus library to assist you with research assignments (Bryan Carson: 745-6125 or http://www.wku.edu/library/dlps/ext_camp.htm). So again, use your resources.

Alice Rowe Learning Assistance Center (LAC): The LAC is located in the Preston Success Center, room C234. The center hours are:

Monday – Thursday 8:00 am – 6:30 pm

Friday 8:00 am – 3:00 pm

Saturday 9:00 am – 2:00 pm

The LAC offers free tutoring for any WKU student in an assortment of subjects, particularly Math and English. The LAC also has computers for academic use, calculators and textbooks for checkout, as well as offering a variety of other services. For more information, check out our website: <http://www.bgcc.wku.edu/LearningAssistanceCenter.htm> or phone us at #780-2536

Student Disability Services

Students with disabilities who require accommodations (academic adjustments and/or auxiliary aids or services) for this course must contact the Office for Student Disability Services, Room A200, Downing University Center (DUC). The OFSDS telephone number is (270) 745-5004. No special considerations can be given unless this is done.

Please DO NOT request accommodations directly from the professor or instructor without a letter of accommodation from the Office for Student Disability Services.

WKU R.E.A.L.

WKU REAL program is designed to provide support services for non-traditional students who attend Western Kentucky University. Talk to adult learner counselors, browse materials, navigate WKU web pages for programs, applications, etc. for entering school. WKU REAL enables you to smoothly transition back into school with help, to make this a successful journey. Knowing is half the battle. Website: www.wku.edu/real email: real@wku.edu

WKU Sustaining Student Success

If you are a student that is currently taking at least two Developmental Courses you can apply to this program and receive assistance with your classes in the form of: Mentoring, time management

skills, study skills, tutoring, financial aid information, and more. Simply call 270-745-2902 or stop by their offices located in room C238, and ask for Martha Sales (Program Coordinator) or Charles Lovett (Program Assistant). You can also email them at:

bgccsss@wku.edu or Martha.Sales@wku.edu

Also, because we are dealing with personal issues and problems, I like to make services available to you if you need help at anytime during your college experience here at Western. Below is our on campus center for students/staff/and faculty who seek help with personal issues and/or problems.

<http://www.wku.edu/Dept/Support/StuAffairs/COUNS/>

WKU

Counseling & Testing Center

Julia Morgan Johnson

Administrative Assistant

aka Director of Awesomeness

1906 College Heights Blvd. #11024

Bowling Green, KY 42101-1024

270.745.3159

Fax 270.745.6976

I always say "look at the positive side of everything and SMILE while doing anything."