

TCHL 548 – Classroom Instruction: Managing the Learning Environment



One hour course credit

The third of three courses in the classroom instruction series

Summer 2015

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***Note:** Any times mentioned throughout the term are for the *Central Time Zone*

Class Meeting: TCHL 548 is an online class using the Blackboard format and the on-line modules of the Iris Center of Peabody at Vanderbilt University.

Course Description: Study of classroom management principles and interventions.

Prerequisite/Corequisite: TCHL 500

Course Rationale: This course will help teachers obtain skills in classroom management to improve student learning. Teachers must provide a safe and positive learning environment for optimal student achievement.

Required Textbook:

Marzano, R. J. (2003). *Classroom management that works*, Alexandria, VA: ASCD.
(ISBN: 0-87120-793-1)

Course Objectives: At the conclusion of the course, the student will be able to:

1. Evaluate classroom management principles and prescribe appropriate interventions for student behavior problems.
2. Utilize technology to support classroom management initiatives to improve student achievement.

Content Outline: Topics focus on classroom management principles, interventions, and the use of technology to support classroom management:

- Classroom Management Approaches and Interventions
- Principles of Classroom Management
- Interventions for Common and Chronic Behavior Problems
- Classroom Management and Technology
- Discipline Problem Behavior Inventory and Plan

Course Policies

Special Needs Accommodation:

In compliance with university policy, students with disabilities who require accommodations (academic adjustments and/or auxiliary aids or services) for this course must contact the Office for Student Disability Services in DUC A-200 of the Student Success Center in Downing University Center. Please DO NOT request accommodations directly from the professor or instructor without a letter of accommodation from the Office for Student Disability Services.

Blackboard Required:

Students **MUST** have access to Blackboard to participate in this course. The course content, communication with the instructor and other class members, and the ability to complete and submit course requirements will be conducted via Blackboard. Students must utilize the WKU email account provided by the university to receive communication from the instructor.

Online Learning:

Students who choose to take a class via the World Wide Web accept a higher level of responsibility. They must exercise a higher level of self-motivation to read and search for information. Further, students in web-based classes must be more diligent concerning assignment and exam deadlines. Email and Announcements on Blackboard should be checked daily. This policy probably addresses the most frequent problems students confront in an online class. Students in a web-delivered class accept the responsibility for making certain their computer and internet technology is compatible with WKU's online instructional delivery. Further, students take responsibility their technology is working correctly (and with the WKU technology) at the time of exams and assignments. Students should NOT wait until the final day (or hours) to take an exam or submit an assignment in case a technical problem occurs. Upon discovery of a problem, the student should contact the WKU Help Desk at <http://www.wku.edu/infotech/> or 270.745.7000 to ascertain if the problem is with WKU technology or the student's. Further, the student should email the instructor during the time of the test or assignment to inform the instructor of the actions being taken. Remember, the instructor has no control of the technology used to deliver a class via the WKU servers and Blackboard. Students should keep a copy of all electronic communications with the WKU Help Desk so this may be relayed to the instructor if necessary. Note: these actions do NOT shift responsibility away from the student. Students are expected to *not* work together on tests or assignments.

Academic Dishonesty:

Web-base delivery brings concerns of ethics. Students in these classes should exercise a high degree of academic honesty in completing assignments and

participating in evaluations. Each student should make certain that all work submitted is their own and give credit to authors when their words are used. The maintenance of academic integrity is of fundamental importance to the University. Thus, it should be clearly understood that acts of plagiarism or any other form of cheating will not be tolerated and that anyone committing such acts risks punishment of a serious nature. Students who commit any act of academic dishonesty may receive from the instructor a failing grade in that portion of the course work in which the act is detected or a failing grade in a course without possibility of withdrawal. The faculty member may also present the case for disciplinary sanctions. A student who believes a faculty member has dealt unfairly with him/her in a course involving academic dishonesty may seek relief through the Student Complaint Procedure.

Plagiarism:

To represent written work taken from another source as one's own is plagiarism. Plagiarism is a serious offense. The academic work of a student must be his/her own. One must give any author credit for source material borrowed from him/her. To lift content directly from a source without giving credit is a flagrant act. To present a borrowed passage without reference to the source after having changed a few words is also plagiarism. Plagiarism will not be accepted and will be given a grade of 0, and the student may face further disciplinary action according to university policy. Student work will be checked using plagiarism detection software, Turnitin.com. No student shall receive or give assistance not authorized by the instructor in taking an examination or in the preparation of an essay, report, assignment or other project which is submitted for purposes of grade determination.

Assignment Submission:

- All assignments will be completed using a word processor. APA guidelines are to be used for all assignments. All work submitted by students must follow the assignment guidelines or it will not be accepted. Points are deducted for spelling, typographic, and grammatical errors.
- The student should keep a copy of all assignments. In the event that an assignment is misplaced, lost, or the instructor is unable to open the document when uploaded to Blackboard, the burden of proof that the assignment was completed rests with the student.
- All assignments will be submitted online via Blackboard.
- A grade of "X" (incomplete) is given only when a relatively small amount of work is not completed because of illness or other reason satisfactory to the professor.

Electronic Portfolio and Critical Performances:

One assignment has been designated as a Critical Performances for this course. As per College of Education and Behavioral Science policy, all students must upload the completed Critical Performances before a final grade will be assigned for the course. Students must register with the electronic portfolio system to upload the Critical Performance. The web address for the electronic portfolio system is: <http://edtech2.wku.edu/portfolio/>

The **Classroom Management Plan** is the Critical Performance for TCHL 548 (divided into three parts). These assignments must be uploaded to the Electronic Portfolio. The assignments must be typed in Microsoft Word or Word Perfect to be uploaded. (Please note that Microsoft Works will **not** upload to the university's Electronic Portfolio.) An X will be assigned as a final grade until the upload is completed and correct. Once the assignment upload is completed by students receiving the X, an official Change of Grade form must be completed. The instructor will complete the Change of Grade form and forward it to the Director of the School of Teacher Education for final approval. At that point the form will be sent to the Office of Registrar. To avoid this complicated and time consuming process, take care of your Critical Performance uploads promptly and efficiently.

Grade Reporting:

Students will be required to check Blackboard for posting of grades throughout the term. Student inquiries regarding grades must be addressed through a requested meeting with the instructor. No discussions of point deductions (i.e., grades) will take place via e-mail. However, students are encouraged to report any computational errors or posting errors in graded work to the instructor immediately.

Evaluation and Grade Assignment:

- Projects, assignments, quizzes, discussion boards, and any online requirement must be completed and uploaded no later than midnight on the date due. *There will be a 10% grade reduction for each day the assignment is late. After three days, late assignments will not be accepted.*
- If you do not agree with a grade on an assignment, you may schedule an appointment to discuss the grade with the instructor. You have the responsibility to prove why the grade should be changed; however, the instructor reserves the right to mark any oversights. Grades for assignments returned to students will not be changed after three days.
- Problems with due dates and exams must be discussed with the instructor *prior to the due date.*
- Grading in TCHL 548 is based on a point system. It is possible to earn a maximum of 350 points. The total point accumulation determines the final grade.

Tentative Grading Scale	
Grade	Points
A	325-350
B	297-324
C	269-296
D	245-268
F	Below 245

Course Requirements and Assignments:

1. **Critical Performance:** The course Critical Performance (Parts I, II and III) will serve as part of your grade for the course and will become part of your Electronic Portfolio. You must upload this at <http://edtech2.wku.edu/portfolio/> by the due date posted on the schedule.
2. Chapter reading assignments with assigned follow up questions and modules from the Iris Center.
3. Follow up quizzes to readings.

Assignments		Points
4.	"Getting to Know You" blog	10
5.	"The Education of Ms. Groves" case study	20
6.	Critical Performance	
	Part I: Successful Start to the School Year	65
	Part II: Revising Your Classroom Management Plan	65
	Part III: Accountability System	55
	Upload all three parts onto CEBS Electronic Portfolio System correctly on or before due date	5
4.	Defining Behavior assignment	20
5.	Discussion Board	20
6.	<i>Fostering Student Accountability and Classroom Work-</i> response and reflection	30
4.	Course Content Quiz	50
7.	Professionalism	10
Total Points Possible		350