Introduction to Developmental Psychology
(Psychology 220 ON-LINE)

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Other times by appt.

 If you need to get in touch with me, please follow the following steps: first, email me and wait for a response within 2-3 days. Second, call my office phone and leave a message. Third, call my home phone and wait for a response within 24 hours. Sometimes I don't get to all of my daily emails, so, I need a few days to address them. Thank you for your cooperation and understanding.

NOTE: When you send an email to me you must place in the **SUBJECT** area of the email your **course title** and **section** (e.g. **Psy100-700**, **Psy220-701**, etc.). You do not have to put what your email is about or what the material is in the subject area. Only put the course title and section in that area for all emails. This includes **"Homework"** emails. This helps me file your work in the correct class and prevents delays in grading your work. **I will not read or accept any emails from you that do not have this in the subject area. Again:** You have to have Psy 100c-700 or Psy 100c-780 (for dual credit online) or Psy 100c-008 or Psy 100-003 for my face to face class in the "Subject" area for all emails sent to me. This is the only way I can quickly identify which class of mine you are in. Only putting Psy 100c is not enough.

Text:
Required: Santrock, J.W., Life-Span Development. (14th edition).

Course Description
Unlock some doors to psychology by investigating human development. This course looks through the windows of development in hopes to understand the nature of development throughout our lives. Topics include theories of development, prenatal development nature vs. nurture, death, and mental and physical development.

First Obligation
It is a must for you to call me at least once during the first two weeks of the semester for a conference call. This is a chance for you to put a voice with the face and express your concerns, wishes, questions etc. Simply, check the office hours above and call during those hours. We may play phone tag for a while but we should be able to manage at least one phone call. I look forward to hearing from you and about you.

Course Content and Our Goals
Colonnade General Education Goals for Psychology 220

This course fulfills a portion of WKU's general education program. The Colonnade goals for Exploration Social and Behavioral Science courses are as follow:

1. Demonstrate knowledge of at least one area of the social and behavioral sciences.
2. Apply knowledge, theories, and research methods, including ethical conduct, to analyze problems pertinent to at least one area of the social and behavioral sciences.
3. Understand and demonstrate how at least one area of the social and behavioral sciences conceptualizes diversity and the ways it shapes human experience.
4. Integrate knowledge of at least one area of the social and behavioral sciences into issues of personal or public importance.
5. Communicate effectively using the language and terminology germane to at least one area of the social and behavioral sciences.

 Upon completion of the areas in the text outlined below, a student will leave the class with a complete understanding of the theories of development, growth stages, and research methods of development. He or she will be able to fully comprehend subject matter related to the subjects/topics covered throughout the duration of the course. This will be assessed in four ways: written expressions of thought, comprehensive homework assignments, activities/projects, quizzes, and examinations.

Course Work
Your work will be released in timed folders. This means for a block of time your folders will be available to you for that section (***sometimes 4 folders at once***). The last folder will have your exam for that section in it. This is so you may see what you have in store for you and get ahead if need be. However, you will not be allowed to resubmit a test once you open it you must complete it in an hours time (***quizzes have different time restraints***). So, make sure you are ready before taking any test. Once the folders are removed, at the end of their time slot, you will no longer be able to complete or submit that work. If you have any questions give me a call.

Important Dates to know
September 4th is the last day to drop classes without a grade or any extra charges. October 17th is the last day you can drop the class with a grade of "W."

Examination
There will be scheduled one-hour exams throughout the semester and one comprehensive Final Exam. The exams will be worth 100 points each. Each exam will consist of a variety of MC, Fill in the Blanks, Matching and sometimes Short Essays. The exams will cover the designated chapters, lectures and other materials covered during that period (with the exception of the final exam which will be comprehensive). The exams are challenging and will consist of material covered online, in special reading assignments, videos and chapters in your textbook. *Your Final exam must be supervised and completed in a computer lab or Library on a higher education campus of some sort. DELO is what I strongly recommend. It is up to you to find*

this location and to notify the lab attendant that you will need him or her to send me an email (with their name and lab phone number) verifying your attempt.

Exams may or may not be administered online. All Exams are set up for you to complete through WKU's Division of Extended Learning and Outreach (DELO). They provide supervised testing for students. DELO's South Campus number is: 270-745-2953. You will need to contact them for available times for you to take the exams. There are many DELO testing centers located on WKU's campuses. The DELO option is the best option to take all exams and it is the one that I recommend and prefer.

You can also take the exams in the LAC or in any of Western Kentucky University's Computer Labs or Libraries. You will have set amount of time for each exam. The questions will be scrambled. You will be given a window of at least two full days to take them. You will not be permitted to re-take exams if you take the exam on a computer that is not in a supervised Public Building, Government supervised building, and/or a WKU authorize and supervised location (i.e. extended campuses). You may only have your exam/quiz reset by me if you have the lab employee send me an email verifying the time and condition of problem you experienced, or if you video recorded your exam taking session through "Tegrity Test Proctoring (explained in documents found in your blackboard class)." Taking your quizzes and/or test on any personal or private computer is taking a risk.

I strongly advise you to go to a campus site to take your exams (maybe only risking quizzes at home).

Make Ups!
There are no such things. You will have at least five full days to take each exam (this time is increased if I choose to unlock several folders at a time). From the time the folder is open to you, you can complete the exam in that folder. Therefore, there is no excuse for not completing the exams in a timely fashion. Understand this and you will be O.K. with me. Tip: try not to miss exams during the scheduled time and study to "Ace" all tests. If you miss two exams you may want to think about dropping the class. If I do decide to allow you to make up an exam, it will be for fewer possible points.

Quizzes
(We may or may not have these for Total Online Bi-Term Classes) Quizzes cannot be made up so be sure to take them in the allotted time. You cannot make up quizzes, even with an excused absence. With full online classes you can take the quizzes at your leisure as soon as they appear in the folders. You can take the quizzes early but I recommend that you take them during the week they are assigned and after you have studied the material. You will have a deadline to complete them. It is up to you to first contact the IT Helpdesk at Western Kentucky University (270-745-7000) and inform them of any problems you have with "Blackboard."

Discussion Board
Sometimes your Discussion Board responses are like class participation activities. It is the only way we will be able to interact and get into some of the interesting topics of Psychology. I only

ask that you post your own thoughts with consideration of others feelings and respond to at least one of your class-mates responses every week that we have a Discussion Board topic. That will give you a total of 2 responses per posted Discussion Board Topic. (Do not post your responses before the Topics are given as assignments in the **Assignments** folder) You will have from Sunday to Sunday to submit your 2 responses. However, I do encourage you to post by Wednesday of the week that it is due simply because it will give others ample time to read and respond to your post. If everyone waits until Sunday to post, no one will have time to respond to any student's post. I read all the post but I don't respond to many simply because in most cases it is your opinion. All responses are to be submitted on Blackboard. I will not accept any responses via email.

Activities
Activities will vary from at home projects to field projects. I will give you at least a week to complete these types of assignments.

If you wish to drop this class for any reason make sure you do it before the deadline. **I am not responsible for dropping you from (or adding you to) my class.** I want you to think about your G.P.A. and Financial Aid NOW! Don't forget, you are responsible. Remember, after the first week of any semester, they will charge you for any changes made to your schedule. Make a commitment early.

Homework
All writing assignments must be **typed** (unless otherwise specified) with your full name, class title, assignment title and date. You will send your **HOMEWORK** to me via email as an attachment "Microsoft Word Document" File. [Your DISCUSSION BOARD assignments are handled directly through Blackboard, therefore, you don't have to worry about sending those to me.] With your Discussion Board assignments I would like you to have read the area of concern (information that the question is addressed from) before you post. I would like for your post to be at least a paragraph. After posting your response to the Discussion board question you will need to read at least one of your classmate's postings. You will then submit a response to a classmate's post. This means that for every Discussion Board assignment I should see two posting from you: your original post and your response to another's post. I would like for you to submit your post during the first 3 or 4 days after the discussion board assignment is released to you. In other words, if your discussion board topic is released in the second folder of three, then the Sunday that marks the beginning of that second folder is the first day that the topic can be responded to. That Wednesday following that Sunday is the day that I would like for your original posting to be on blackboard for all to see. This gives your classmates a few days to read and respond to your post.

Drops
If you wish to drop this class for any reason make sure you do it before the deadline. I am not responsible for dropping you from (or adding you to) my class. I want you to think about your G.P.A. and Financial Aid NOW! Don't forget, you are responsible. Remember, after the first week of any semester, they will charge you for any changes made to your schedule. Make a commitment early.

Absolutely no plagiarizing

I use internet **software** programs, such as **Google,** to check for *Plagiarism*. Make sure you do not cut and paste work that is not yours. If you do need to site something then you can go to any APA guidelines site or go to WKU's home page and type in APA in the search box and links should

Always ask if you are not sure what plagiarism is. Remember there are very few new ideas. We have software to check for plagiarism.

If you are found guilty of "Cheating" on an exam, you will receive an "F" as your final grade in my class. Don't risk it. If you need help with any material, I will help you or I will find resources to assist you. Student Success Center, here at B.G.C.C. (South Campus), is available to you six days a week.

Grade

The grade you receive in this course will be determined as follows (note that your homework, activities and discussion responses are critical to your overall grade):

Quizzes =	**15%**
Discussions =	**15%**
Exams =	**40%**
Homework =	**15%**
Final =	**15%**

(These percentages or point totals are estimated. The instructor reserves the right to alter them, and other *areas on this syllabus*).

The semester letter grades will be no lower than indicated by the scale presented above. Students who show significant improvements during the semester will be considered individually.
AI expect only the best from students and that=s what I shall get in return@ - Quentin Hollis

Technology

You must have access to a word processor, Windows 98 or better, Microsoft Word and Internet Access. You must have an email address through Western Kentucky University. If you send me an email, you must have the CRN# (which you can find on Topnet or on your printed schedule), and the course title (ex. Psych. 199) in the subject bar. Your name and class title should be on the document itself enclosed in the email. **I will not take any emails that do not follow this format.**

Diversity

Understand that the world possesses a diversified population of people with a myriad of viewpoints. We will work to respect each and everyone's backgrounds and perspectives about life. If you agree to stay in this class, I assume that you agree to this and work to appreciate the

conflicts that come from differences and strive to grow as a human being as a result. You will work to treat people with civility and not attack anyone verbally or physically in our class throughout the semester.

Confidentiality

We will discuss many controversial topics. You will never be forced to disclose private information, but if you do, understand that your information should stay within the context of our online classroom. Also, it is important for you to know that if you disclose incriminating information, I am obligated to report that information to the proper authorities in order to protect the student learning environment and the safety of students on campus.

Our Goal

Upon completion of the areas in the text outlined below, a student will leave the course with a complete understanding of the theories of development, growth stages, and research methods of development. He or she will be able to fully comprehend subject matter related to these subjects covered in Introduction to Developmental Psychology.

PSYCHOLOGY 220 OUTLINE

Weeks 1, 2 & 3
Chapt. 1 (introduction)
Chapt. 2 (Biological Beginnings)
Chapt. 3 (Prenatal Dev. Infancy)
Test 1

Weeks 4, 5 & 6
Chapt. 6 (Socioemotional Dev. Infancy)
Chapt. 8 (Socioemotional Dev. Early Child)
Chapt. 10 (Socioemotional Dev. Late child)
Test 2

Weeks 7, 8 & 9
Chapt. 11 (Physical Cognitive Dev Adolescence)
Chapt. 12 (Socioemotional Dev Adoles)
Chapt. 14 (Socioemotional Dev Early Adult)
Test 3

Week 10, 11 & 12
Chapt 15 (Physical Cognitive Dev Middle Adult)
Chapt. 16 (Socioemotional Dev Mid Adult)
Chapt. 17 (Physical Dev Late Adult)

Test 4

Week 13 & 14
Review and Final Exam. (not Comprehensive)
Chapt. 18 (Cognitive Dev Late Adult)
Chapt. 19&20 SS (selected sections) (Sociemotional Lat Adult & Death)

The Remaining Time
Review and Final Exam (Non-comprehensive)
Final Exam

(**All of these testing sections are subject to change at the discretion of the instructor**)

SS – Selected Sections Only will be covered in that chapter.

I would strongly recommend that you read the **FAQ's** section (found in the **Course Information** Folder) for help on common issues, before emailing for help. Thank you for your dedication toward learning.

Like I said before, if you want to do well in the class, utilize your resources. First, make sure you become familiar with the resources within your text book (i.e. Chapter Summaries, Section and end of the chapter Quizzes, and Web sites). Secondly, know your campus. You have the L.A.C. to help you with acquiring tutors. Also, you can contact a "Subject Librarian" from the campus library to assist you with research assignments (Bryan Carson: 745-6125 or http://www.wku.edu/library/dlps/ext_camp.htm). So again, use your resources.

Alice Rowe Learning Assistance Center (LAC): The LAC is located in the Preston Success Center, room C234. The center hours are:
Monday – Thursday 8:00 am – 6:30 pm
Friday 8:00 am – 3:00 pm
Saturday 9:00 am – 2:00 pm
The LAC offers free tutoring for any WKU student in an assortment of subjects, particularly Math and English. The LAC also has computers for academic use, calculators and textbooks for checkout, as well as offering a variety of other services. For more information, check out our website: http://www.bgcc.wku.edu/LearningAssistanceCenter.htm or phone us at #780-2536

Student Disability Services
Students with disabilities who require accommodations (academic adjustments and/or auxiliary aids or services) for this course must contact the Office for Student Disability Services, Room A200, Downing University Center (DUC). The OFSDS telephone number is (270) 745-5004. No special considerations can be given unless this is done.

Please DO NOT request accommodations directly from the professor or instructor without a letter of accommodation from the Office for Student Disability Services.

WKU R.E.A.L.

WKU REAL program is designed to provide support services for non-traditional students who attend Western Kentucky University. Talk to adult learner counselors, browse materials, navigate WKU web pages for programs, applications, etc. for entering school. WKU REAL enables you to smoothly transition back into school with help, to make this a successful journey. Knowing is half the battle. Website: www.wku.edu/real email: real@wku.edu

WKU Sustaining Student Success

If you are a student that is currently taking at least two Developmental Courses you can apply to this program and receive assistance with your classes in the form of: Mentoring, time management skills, study skills, tutoring, financial aid information, and more. Simply call 270-745-2902 or stop by their offices located in room C238, and ask for Martha Sales (Program Coordinator) or Charles Lovett (Program Assistant). You can also email them at:

bgccsss@wku.edu or Martha.Sales@wku.edu

Also, because we are dealing with personal issues and problems, I like to make services available to you if you need help at anytime during your college experience here at Western. Below is our on campus center for students/staff/and faculty who seek help with personal issues and/or problems.

http://www.wku.edu/Dept/Support/StuAffairs/COUNS/

WKU
Counseling & Testing Center
Julia Morgan Johnson
Administrative Assistant
aka Director of Awesomeness
1906 College Heights Blvd. #11024
Bowling Green, KY 42101-1024
270.745.3159
Fax 270.745.6976

I always say "look at the positive side of everything and SMILE while doing anything."

Now lEt fuN Exist wITh PsyCHoloGY!