HCA 441: Online
Legal Aspects / Health Care

NOTE: *This is an online course. Students must be able and willing to fully commit the time and effort necessary to get all assignments completed in the time allotted and by the deadlines given. In addition, enrolled students must have access to a computer, the internet and the required textbook from DAY 1 that the class begins.* <u>*Students will not be allowed to submit late assignments due to internet or computer failure or due to not having access to the required textbook.*</u> *Commitment and time management will be necessary for students to complete the required assignments and ultimately succeed in this course.*

Course Description:
"This course will examine the relationship between the health care system in the United States and the legal system. The component parts of the legal system, including the legislative, administrative and judicial functions will be reviewed. Current trends in the area of health care law will be studied."

Prerequisite: HCA 340, or approval of instructor.

Instructor Information:
Mr. Dwight J. Ladd
Dwight.Ladd@wku.edu

Office Hours and Communication: I respond best by email. All class communication between student and professor will be conducted via email. Phone conferences are by appointment only.

Required Text:
Showalter, J. S. (2017). *The Law of Healthcare Administration* (8th ed.).

ISBN: 978-1-56793-876-0

Optional/Recommended Text: American Psychological Association. (2009). *Publication Manual of the American Psychological Association* (6th ed.). Washington, D.C.: American Psychological Association (APA).
ISBN: 978-1433805615

Course Goals and Objectives:
- Review the Anglo-American legal system, review the History of Medicine
- Health Reform/Access to Care
- Contracts and Intentional Torts
- Negligence
- Corporate Healthcare Institution: organization and management, liability of
- Medical staff privileges and peer review
- Health Information Management
- Emergency Care, Treatment consent

- Competition and antitrust law, fraud laws and corporate compliance
- Issues of reproduction and birth

Course Policies:

WKU Policy on Plagiarism:
To represent written work taken from another source as one's own is plagiarism. Plagiarism is a serious offense. The academic work of a student must be his/her own. One must give any author credit for source material borrowed from him/her. To lift content directly from a source without giving credit is a flagrant act. To present a borrowed passage without reference to the source after having changed a few words is also plagiarism.
*Student work may be checked by plagiarism detection software at the instructor's discretion.

WKU Policy on Cheating:
No student shall receive or give assistance not authorized by the instructor in taking an examination or in the preparation of an essay, laboratory report, problem assignment or other project, which is submitted for purposes of grade determination.

Students with Disabilities Who Require Accommodations:
In compliance with university policy, students with disabilities who require accommodations (academic adjustments and/or auxiliary aids or services) for this course must contact the Office for Student Disability Services in Downing University Center A-200. The OFSDS telephone number is (270) 745-5004; TTY is (270) 745-3030. Per university policy, please DO NOT request accommodations directly from the professor or instructor without a letter of accommodation from the Office for Student Disability Services.

Participation:
As this is a web course, even in the event that the university cancels classes, such as for severe weather, students will be expected to continue with readings as originally scheduled. Any assignments scheduled during university closure, such as an exam or paper, are due as originally scheduled unless otherwise notified by the instructor.

Class Policies:

1. The instructor reserves the right to alter the course schedule, assignments, reports, grading scale, and evaluation methods depending on class performance or other circumstances.

2. All correspondence will be through WKU email and Blackboard. It is the student's responsibility to check their email and the Blackboard site regularly.

3. Late assignments will not be accepted except in extreme circumstances or emergencies. If you cannot commit and be available during the full duration of this course, I would suggest you reconsider taking the course at this time. ***Exceptions or late submissions will not be allowed for inability to access a computer, internet, required textbook, travel or personal events even if associated with WKU or other courses.*** If you are unable to complete an assignment due to an unexpected emergency situation, you MUST notify me via email Dwight.Ladd@wku.edu BEFORE the assignment is due. It will be up to the Instructor's discretion to determine if a late submission will be allowed or a zero (0) will be given for that assignment.

4. All assignments must be submitted via Blackboard unless otherwise noted.

5. All items in each Module are due by 11:59 PM on the date specified on your calendar and in Blackboard. Any late submissions, even if it is only one minute, will NOT be accepted.

6. **Any computer failures, submission errors or internet access connection problems will not be acceptable excuses for late assignments.** Every student is responsible to submit assignments in a timely manner to avoid these last-minute problems. Other than quizzes, students will be allowed up to 2 submission attempts to avoid these issues.

7. Specific formatting requirements for papers and assignments will be given for each assignment. Failure to adhere to these requirements will result in a deduction in the overall grade.

8. Cheating and plagiarism of any kind will not be tolerated in this course. Suspicion of either of these offenses will result in a failing grade for the assignment or assessment given or the entire course. The instructor reserves the right to report all instances of cheating or plagiarism to the university as appropriate or necessary.

9. If you have any questions or need assistance, please contact me via email. I will typically respond to all emails within 48 hours Monday - Thursday and 72 hours Friday - Sunday.

10. ***Do not email me that you "thought you submitted an item" but got a grade of zero. It shows on both your view of Blackboard and my view if you have a submitted item awaiting a grade. You are responsible to verify that a submission went through – not me. If you submit something and it doesn't go through, email me immediately. Not after the due date has passed. I will not allow you to submit an item late because I know you can see if a submission is pending/awaiting grading. It is your responsibility to see that your submission went through.***

    I will refer you to the above notice if I get an email from you with an attached assignment after a due date has passed. It will not be accepted.

Expectations

Students are expected to assume responsibility in submitting all assignments and exams on time as all due dates are given at the beginning of the semester. Due to the self-paced nature of an online course, students are expected to keep up with all readings and audio lectures as applicable in order to actively participate in discussion boards and gain knowledge surrounding the presented material.

Course Content and Evaluations:

Course Assignments/Requirements: As this is an online course, we will utilize discussion boards to facilitate interaction among class members. Chapter PowerPoints will NOT be provided by the Professor as students are expected to read and access the book chapters and current topics to learn the material. Learning is further facilitated and graded by utilization of the following methods:

Case Studies:
Case studies can be found under the corresponding module and will be worth points allotted as follows: points for writing skills (grammar, punctuation, structure, etc) and points for content coverage/applicability of materials. Within each case study you must: give a summary of the case; answer the questions provided; relate the case to a topic in the news, a piece of legislation, or a chapter covered in lecture. **Requirements**: Minimum two pages (excluding cover page and references page), double-spaced, 12 pt Times New Roman font with 1" margins, APA format to include running head and page numbers and minimum of two references. A detailed scoring rubric can be found on Blackboard.

Reading Quizzes:
Quizzes will be given and will be based on the assigned readings for the relevant modules. Once the quiz is submitted, students will no longer be able to view quiz questions, only the corresponding grade. Any specific questions about the quiz will be directed to the professor via email.

Discussion Board:
Participation is a **required** element of this course. Discussion boards will be used during this course and you are required to actively discuss and engage with each topic. Students are expected to make contributions by creating and posting responses as well as providing feedback on classmates' postings. In order to receive full credit for participation, you must post **three distinct posts** during the module, beginning with your own initial post and then providing comments on two students' postings, as well as provide meaningful content. Students are expected to proofread all postings to be free of spelling and grammar errors and also provide an APA formatted source cited with each initial thread a student posts or zero credit will be awarded for that discussion board. A detailed scoring rubric can be found on Blackboard.

Examinations:
There will be a mid-term and final exam. The exams may include matching, true/false, short answer, multiple choice.

Quizzes and Exams are time limited. Students that step away from their computers or that lose connection access due to inactivity or time expiration will not be allowed to redo these items. It is the student's responsibility to assure that he/she has a working computer and sufficient internet access and time to complete the reading quiz or exam in the allotted time. Only one attempt is allowed and the quiz or exam submission will be automatic if time expires before the student submits the quiz. The quiz or exam may include matching, true/false, short answer, multiple choice.

Grading/Evaluation: The standard university grading scale will be used: 90-100 (A); 80-90 (B); 70-79 (C); 60-69 (D); below 60 (F). Any grade at a .5 or higher is rounded up to the next number. Any grade at a .4 or lower is rounded down.

The requirements outlined above may be subject to change by the instructor.

Special Instructions:
· Failure to complete any of these assignments will result in an F for the assignment.
· Late assignments **will not be accepted**.
· All assignments must be submitted via Blackboard. Instructor will **NOT** accept any e-mail attachments.
· Instructor does not typically respond to e-mails on the weekends.
· Incomplete grades will be arranged only under extenuating circumstances and at the discretion of the instructor.
· Violations of the student code of conduct (plagiarism, cheating on exams) will result in an F being assigned for this course.

Student work may be checked using plagiarism detection software. Please be aware that plagiarism will not be tolerated under any circumstances. The penalty for plagiarism will be a zero for the assignment. If you have any questions as to what constitutes plagiarism, ask me! Furthermore, cheating on exams and/or assignments will not be tolerated, and the penalty is an automatic "0" for the test or an "F" in the course. This penalty works both ways. This means that if you copy someone else's work OR allow someone else to copy your work then it is an automatic zero. Do not put yourself in this unfortunate situation—risking a poor grade does not begin to compare with getting an "F" for the entire course. Be advised that I will not hesitate to enforce this policy if necessary. This applies to **al**l assignments including discussion board postings.