

Introduction to Psychology (Psychology 100 ON-LINE Summer)

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If you need to get in touch with me, please follow the following steps: first, email me and wait for a response within 2-3 days. If that doesn't get a timely response then call my cell phone and leave a message. You should get a response within 24 hours. Sometimes I don't get to all of my daily emails, so, I need a couple of days to address them.

NOTE: When you send an email to me you must place in the **SUBJECT** area of the email your **course title** and **section** (e.g. **Psy100-700**, **Psy220-701**, etc.). You do not have to put what your email is about or what the material is in the subject area. Only put the course title and section in that area for all emails. This includes **"Homework"** emails. This helps me file your work in the correct class and prevents delays in grading your work. **I will not read or accept any emails from you that do not have this in the subject area. Again:** You have to have Psy 220-700, Psy 100c-700 or Psy 100c-780 (for dual credit online) or Psy 220-002, Psy 100c-008 or Psy 100-003 for my face to face class in the "Subject" area for all emails sent to me. This is the only way I can quickly identify which class of mine you are in. Only putting Psy 100c is not enough. When you only place the name of the class and not the section number I can't quickly locate which class you are enrolled in. I teach 4 sometimes 5 classes per semester so you can imagine how difficult that would be to look up your name in each class.

Text:

Required: **PSYCHOLOGY**, by Ciccarelli (**REVEL e-book, with day one pass**)

Course Description

Introduction to Psychology is a course designed to provide the curious mind with an introduction to the field of Psychology. Many areas of psychology will be explored including methods of psychology, learning, motivation, social psychology and abnormal behavior.

First Obligation

After reading over the introductory documents for this class, you must call me at the office, home or on my cell at least once during the first two days of this summer session for a brief conference. This is a chance for you to put a voice with the face and express any questions,

concerns, wishes, etc. that you may have about the class. We may play phone tag for a while but we should be able to manage at least one phone call. I look forward to hearing from you and about you.

Course Content and Our Goals

We will become critical thinkers of the subject of Psychology. We will be able to with confidence state, elaborate upon, exemplify, and illustrate psychology's basic principles, laws, and theories. In our own words so that we may come to understand them and apply them in our lives.

Colonnade General Education Goals for Psychology 100

This course fulfills a portion of WKU's general education program. The Colonnade goals for Exploration Social and Behavioral Science courses are as follow:

1. Demonstrate knowledge of at least one area of the social and behavioral sciences.
2. Apply knowledge, theories, and research methods, including ethical conduct, to analyze problems pertinent to at least one area of the social and behavioral sciences.
3. Understand and demonstrate how at least one area of the social and behavioral sciences conceptualizes diversity and the ways it shapes human experience.
4. Integrate knowledge of at least one area of the social and behavioral sciences into issues of personal or public importance.
5. Communicate effectively using the language and terminology germane to at least one area of the social and behavioral sciences.

Upon completion of the areas in the text outlined below, a student will leave the class with an understanding of the basic methods, theories, and goals of Psychology. Moreover, the student should be will equipped to discuss material related to the many topics covered during the course. The student will demonstrate this acquired knowledge by successfully passing a comprehensive final exam, written exams, various written assignments, group work (optional), oral Q & A sessions (optional) and quizzes.

This course participates in The **WKU Store's Day One Access program**, a program designed to provide open access to required materials for all students at prices cheaper than any other option.

Required materials will be delivered to you automatically by enrolling in this course unless you choose to opt-out. The WKU Store will charge your Student Bill after the Add/Drop period, and you will see a charge appear under this Term along with Tuition and Fees ("Account Summary by Term" under the Student Services tab) labelled as "Day One Access". For more information on this program or to opt-out of participation, go to our information page,

<http://www.wkustore.com/t-day-one-access.aspx>.

Course Work

Your work will be released in timed folders. This means for a block of time your folder(s) will be available to you for that section (*this can be any number between 1 and 4*). The last folder will have your exam for that section in it. (For the Winter and Summer sessions you will have a test in every week's folder.) This is so you may see what you have in store for you and get ahead if need be. Be sure not to click on the Exam/Test inside that folder unless you are ready to take it and complete it. You will not be allowed to quit and re-enter a test once you open it you must complete it in the allotted time set for that exam/test (*quizzes have different time restraints*). So, make sure you are ready before taking any test.

Once the folders are removed, at the end of their time slot, you will no longer be able to complete or submit that work. I will not re-open or re-post an assignment folder once it has expired. If you have any questions give me a call.

Examination

There will be three to four scheduled one-hour exams during the semester and one comprehensive Final Exam. Each exam will consist of a variety of MC, T-F, FIB, Matching and possibly essay questions. The exams will cover the designated chapters, lectures and other materials covered during that period (with the exception of the final exam which will be comprehensive). The exams are challenging and will consist of material covered in class, special readings, movies and chapters in your textbook. Although, I may sometimes offer a study guide for your exams, do not expect one for every exam you have to take. Your reading assignments, homework assignments and quizzes should give you enough preparation for the exams that follow.

Here are your Test taking options:

Option one: is to take your Exam in a lab on a WKU Campus where DELO is available. DELO stands for Division Extended Learning and Outreach. You can call this department or look up a DELO site near you on WKU's home page. Simply call them and set up an appointment. This is the best option.

Option two: go to any lab on any computer lab that is public (schools, library, etc.). Make sure that there is a staff member that can witness your testing session so that if an error occurs they can email me and I can reset your test.

Option three: take it at home with an "Eye-cams" installed on your computer and record your testing session. This option is preferred because I will be able to see you take your test. This is possible through "Mediasite" that is easily access through the "Mediasite" Campus or Classes tabs in Blackboard. If a problem surfaces I can see it. I see, in fact everything you do on your computer and in your immediate environment. This includes what pages you have open on your bottom information bar and what you click to open from that point. If you choose this option follow these instructions:

Option four: Take it at home without camera. This option is not encouraged because I will not reset your test for any reason. So, if your computer locks up or the internet failed you will receive the grade that is recorded (if any) at the time these unfortunate events occur. So, you are taking it at your own risk.

Exams may or may not be administered online. You can take them in the LAC or in any of Western Kentucky University's Computer Labs or Libraries. You will have one hour. The question will be scrambled. You can only take the exam once. You can take the exam as soon as it appears in your "Assignments Folder" or at the end of that week before that folder is scheduled to close. You will not be permitted to re-take exams if you take the exam on a computer that is not in a Public supervised building, Government supervised building, and/or a WKU authorize and supervised location (i.e. extended campuses). You may only have your exam/quiz reset by me if you have the lab employee send me an email verifying the time and condition of problem you experienced, or if you video recorded your exam taking session through "Mediasite Test Proctoring (explained in documents found in your blackboard class)." Taking your quizzes and/or test on any personal or private computer is taking a risk.

I strongly advise you to go to a campus site to take your exams (maybe only risking quizzes at home).

Make Ups!

There are no such things. You will have at least five full days to take exams that are found in any folder (this time is increased if I choose to unlock several folders at a time, and it's decreased if you have multiple test in one folder; this is the case for winter and summer sessions). From the time the folder is open to you, you can complete the exam(s) in that folder. Therefore, there is no excuse for not completing the exams in a timely fashion. Understand this and you will be O.K. with me. Tip: try not to miss exams during the scheduled time and study to "Ace" all tests. If you miss two exams you may want to think about dropping the class. If I do decide to allow you to make up an exam, it will be for fewer possible points.

Quizzes

Quizzes cannot be made up so be sure to take them in the allotted time. Your quizzes are completed in the same manner as your test or exams are except you do not have to record these. You do, however, want to take them on a secure internet connection. I will only reset a quiz if and when a computer lab tech or employee emails me verifying a technical issue that he witnessed on your computer. Otherwise, there are no resets or make ups with quizzes. You will also take all quizzes online via "Blackboard" and will have a deadline to complete them. It is up to you to both inform me of any problems you have with "Blackboard," and see to it to call WKU's helpdesk at 745-7000 for assistance.

Discussion Board

Sometimes your Discussion Board responses are like class participation activities. It is the only way we will be able to interact and get into some of the interesting topics of Psychology. I only

ask that you post your own thoughts with consideration of others feelings and **respond to at least one of your class-mates responses** for every Discussion Board Topic. That will give you a total of 2 responses per posted Discussion Board Topic. (Do not post your responses before the Topics are given as assignments in the “**Assignments**” folder) Your post are due by the end of that week that it is scheduled. If possible get your post done before the last day of the week. This will give everyone a chance to read your post before week’s end.

All responses are to be submitted on Blackboard (“*Introduction to my web course*” Mediasite video will explain how to post in the Discussion Board area). If there are no issues with Discussion Board links, I will expect all of your post to be through blackboard. I will not accept any Discussion Board responses via email. I will not accept any responses via email.

Activities

Activities will vary from at home projects to field projects. I will give you at least a week to complete these types of assignments.

If you wish to drop this class for any reason make sure you do it before the deadline. I am not responsible for dropping you from (or adding you to) my class. I want you to think about your G.P.A. and Financial Aid NOW! Don’t forget, you are responsible. Remember, after the first week of any semester, they will charge you for any changes made to your schedule. Make a commitment early.

Homework

All writing assignments must be **typed** (unless otherwise specified) with your full name, class title, assignment title and date. You will send your HOMEWORK to me via email as an attachment “Microsoft Word Document” File. [Your DISCUSSION BOARD assignments are handled directly through Blackboard, therefore, you don’t have to worry about sending those to me.] With your Discussion Board assignments I would like you to have read the area of concern (information that the question is addressed from) before you post. I would like for your post to be at least a paragraph. After posting your response to the Discussion board question you will need to read at least one of your classmate’s postings. You will then submit a response to a classmate’s post. This means that for every Discussion Board assignment I should see two posting from you: your original post and your response to another’s post. I would like for you to submit your post during the first 3 or 4 days after the discussion board assignment is released to you.

Absolutely no plagiarizing

I use internet **software** programs, such as **Google**, to check for *Plagiarism*. Make sure you do not cut and paste work that is not yours. If you do need to site something then you can go to any APA guidelines site or go to WKU’s home page and type in APA in the search box and links should come up that will help you with this. Be warned.

Always ask if you are not sure what plagiarism is. Remember there are very few new ideas. We have software to check for plagiarism.

If you are found guilty of “Cheating” on an exam, you will receive an “F” as your final grade in my class. Don’t risk it. If you need help with any material, I will help you or I will find resources to assist you. Student Success Center, here at B.G.C.C. (South Campus), is available to you six days a week.

Grade

Your homework, activities and discussion responses are a huge part of your overall grade. **Also, some of your Quizzes and Homework assignments will come from your REVEL work (R+).** The grade you receive in this course will be determined as follows:

Quiz	15%
Discussn Brd	15%
Exams	40%
Homework	15%
Final	15%

(These percentages or point totals are estimated. The instructor reserves the right to alter them, and other *areas on this syllabus*).

The semester letter grades will be no lower than indicated by the scale presented above. Students who show significant improvements during the semester will be considered individually. I expect only the best from students and that’s what I shall get in return@ - Quentin Hollis

Technology

You must have access to a word processor, Windows 98 or better, Microsoft Word and Internet Access. You must have an email address through Western Kentucky University. If you send me an email, you must have the CRN# (which you can find on Topnet or on your printed schedule), and the course title (ex. Psych. 199) in the subject bar. Your name and class title should be on the document itself enclosed in the email. **I will not take any emails that do not follow this format.**

Diversity

Understand that the world possesses a diversified population of people with a myriad of viewpoints. We will work to respect each and everyone’s backgrounds and perspectives about life. If you agree to stay in this class, I assume that you agree to this and work to appreciate the conflicts that come from differences and strive to grow as a human being as a result. You will work to treat people with civility and not attack anyone verbally or physically in our class throughout the semester.

Confidentiality

We will discuss many controversial topics. You will never be forced to disclose private information, but if you do, understand that your information should stay within the context of our online classroom. Also, it is important for you to know that if you disclose incriminating information, I am obligated to report that information to the proper authorities in order to protect the student learning environment and the safety of students on campus.

Our Goal

Upon completion of the areas in the text outlined below, a student will leave the course with a complete understanding of the theories of development, growth stages, and research methods of development. He or she will be able to fully comprehend subject matter related to these subjects covered in Introduction to Developmental Psychology.

PSYCHOLOGY 100 COURSE OUTLINE

Weeks 1,

Chapt. 1

Chapt. 3

Test 1.

Weeks 2

Chapt. 5

Chapt. 6

Test 2.

Weeks 3

Chapt. 7 creativity & intelligence section mainly

Chapt. 9 motivation and the theories of Emotion **only**

Test 3.

Weeks 4

Chapt. 13 **excluded from test:** The Biology of Personality

Chapt. 14 **excluded from test:** The Somatoform Disorders (pick back up with Dissociative disorders) Test 4.

Weeks 5

Chapt. 8 What the classic Nature vs. Nurture argument is and how it effects Psych. And What is Developmental Psychology (first 3 pages only- nothing else from this chapter)

Chapt. 12

Final Exam.

(All of these testing sections are subject to change at the discretion of the instructor)

I would strongly recommend that you read the **FAQ's** section (found in the **Course Documents** Folder) for help on common issues, before emailing for help. Thank you for your dedication toward learning.

Like I said before, if you want to do well in the class, utilize your resources. First, make sure you become familiar with the resources within your text book (i.e. Chapter Summaries, Section and end of the chapter Quizzes, and Web sites). Secondly, know your campus. You have the L.A.C. to help you with acquiring tutors. Also, you can contact a "Subject Librarian" from the campus library to assist you with research assignments (Bryan Carson: 745-6125 or http://www.wku.edu/library/dlps/ext_camp.htm). So again, use your resources.

Alice Rowe Learning Assistance Center (LAC): The LAC is located in the Preston Success Center, room C234. The center hours are:

Monday – Thursday 8:00 am – 6:30 pm

Friday 8:00 am – 3:00 pm

Saturday 9:00 am – 2:00 pm

The LAC offers free tutoring for any WKU student in an assortment of subjects, particularly Math and English. The LAC also has computers for academic use, calculators and textbooks for checkout, as well as offering a variety of other services. For more information, check out our website: <http://www.bgcc.wku.edu/LearningAssistanceCenter.htm> or phone us at #780-2536

Student Disability Services

Students with disabilities who require accommodations (academic adjustments and/or auxiliary aids or services) for this course must contact the Office for Student Disability Services, Room A200, Downing University Center (DUC). The OFSDS telephone number is (270) 745-5004. No special considerations can be given unless this is done.

Please **DO NOT** request accommodations directly from the professor or instructor without a letter of accommodation from the Office for Student Disability Services.

WKU R.E.A.L.

WKU REAL program is designed to provide support services for non-traditional students who attend Western Kentucky University. Talk to adult learner counselors, browse materials, navigate

WKU web pages for programs, applications, etc. for entering school. WKU REAL enables you to smoothly transition back into school with help, to make this a successful journey. Knowing is half the battle. Website: www.wku.edu/real email: real@wku.edu

WKU Sustaining Student Success

If you are a student that is currently taking at least two Developmental Courses you can apply to this program and receive assistance with your classes in the form of: Mentoring, time management skills, study skills, tutoring, financial aid information, and more. Simply call 270745-2902 or stop by their offices located in room C238, and ask for Martha Sales (Program Coordinator) or Charles Lovett (Program Assistant). You can also email them at:

bgccsss@wku.edu or Martha.Sales@wku.edu

Also, because we are dealing with personal issues and problems, I like to make services available to you if you need help at anytime during your college experience here at Western. Below is our on campus center for students/staff/and faculty who seek help with personal issues and/or problems.

<http://www.wku.edu/Dept/Support/StuAffairs/COUNS/>

WKU Counseling & Testing Center

Julia Morgan Johnson

Administrative Assistant aka

Director of Awesomeness 1906

College Heights Blvd. #11024

Bowling Green, KY 42101-1024

270.745.3159

Fax 270.745.6976

I always say "look at the positive side of everything and SMILE while doing anything."