ENGLISH 300, Section 705 – Writing in the Disciplines (3 credit hours) [Fall, 2020]

Instructor: Mari Stanley   **Email: mari.stanley@wku.edu**

Phone: by request. The email above is the best way to contact me as I teach high school during the day.

Office: N/A   **Office Hours: by appointment**

Class Location: World Wide Web   **Class Meeting Time: N/A**

Texting the Teacher
If you would like to text me with quick/urgent questions (when I am not sleeping, at work, or otherwise occupied, of course), add yourself to the remind account for our class by texting the message @f2hgk6 to the number 81010.
**Note: This is NOT a requirement of the course; it is simply another option students have for reaching me.

Prerequisite: ENG 200 or equivalent.

Catalog description:

Interdisciplinary writing course to be taken in the junior year. Students will read and write about challenging texts from a number of fields. Each student will produce a substantial research project appropriate to his or her chosen field.

English 300 helps to fulfill the A.1. (Organization and Communication of Ideas) general education requirement at WKU. The course will help you attain these general education goals and objectives: 1. The capacity for critical and logical thinking and 2. Proficiency in reading, writing, speaking.

Required Texts

1. Behrens, Laurence, and Leonard J. Rosen. *Writing and Reading Across the Curriculum*. 14th edition. New York: Longman, 2014. ISBN-13: 978-0-13-516869-1
   OR
   Behrens, Laurence, and Leonard J. Rosen. *Writing and Reading Across the Curriculum*. 13th edition. New York: Longman, 2013. ISBN- 978-0-13-399901-3

(Either of the above editions, in print or e-text, of the Behrens and Rosen text will suffice for this course.)

2. Hacker, Diana, and Nancy Sommers. *A Pocket Style Manual*. 8th Edition. New York: Bedford/St. Martin's, 2015. ISBN: 1319057403, ISBN-13: 9781319057404

Guide to General Education English (online: http://www.wku.edu/english/genedenglishclasses.php)

Important Dates

Last day to add a class or to drop a class without a grade: Aug. 31

Last day to drop a class with a W: Nov. 2

60% point: Oct. 25 (Students who stop attending class or participating in online class before this date should be assigned an FN rather than an F.)

Labor Day (Sept. 7) is a class day.

Election Day (Nov. 3): no classes, university closed.

Fall break, the day off which would have been Labor Day, and Thanksgiving break have been combined as Nov. 23-27: no classes, university closed.

Classes resume, exclusively online, Nov. 30.

Final examinations: December 7-11 (The schedule is available at <https://www.wku.edu/registrar/academic_calendars/final_exam_schedule/fall_final_schedule.php>.)

Goals and Objectives

The goals of the course are to introduce students to writing and reading in the academic disciplines, to give students advanced instruction and practice in writing and reading essays within those various disciplines, and to make students aware of how disciplinary conventions and rhetorical situations call for different choices in language, structure, format, tone, citation, and documentation.

Students will conduct investigations into writing conventions in their fields and receive advanced instruction in planning, drafting, arranging, revising, and editing discipline-specific essays. Reading assignments stress how knowledge is made and reported in various disciplines. Students learn how to evaluate primary and secondary sources for accuracy, authority, bias, and relevance and how to synthesize different points of view within their essays.

Building on skills and experience obtained in lower-division writing classes, this course stresses writing that employs advanced reading strategies, critical thinking, synthesis of various sources, research, and argumentation. The goal of this course is for students to

improve both the kind of academic writing they do in college, and the thinking and writing skills necessary for professional and personal development.

English 300 Learning Outcomes

COLONNADE LEARNING OUTCOMES MET BY THIS COURSE

English 300 helps to fulfill the written communication (WC) Colonnade Foundations requirement. Upon completion of English 300, students will demonstrate the ability to:
1. Write clear and effective prose in several forms, using conventions appropriate to audience (including academic audiences), purpose, and genre.
2. Find, analyze, evaluate, and cite pertinent primary and secondary sources, including academic databases, to prepare written texts.
3. Identify, analyze, and evaluate statements, assumptions, and conclusions representing diverse points of view, and construct informed, sustained, and ethical arguments in response.
4. Plan, organize, revise, practice, edit, and proofread to improve the development and clarity of ideas.
5. Distinguish among various kinds of evidence by identifying reliable sources and valid arguments.

WKU Mask Policy

Out of respect for the health and safety of the WKU community and in adherence with the CDC guidelines, the University requires that a cloth face covering(reusable or disposable) that covers both the nose and mouth must be worn at all times when in public areas within all buildings. Students must properly wear face coverings while in class regardless of the room size or the nature of the classroom activities. Students who fail to wear a face covering as required will be in violation of the WKU Student Code of Conduct and will be asked to comply or will face disciplinary action, including possible dismissal from the University. Accommodations to face coverings must be determined by the Student Accessibility Resource Center and documented before a student may attend class.

Program Assessment Notice

As part of a university-wide accreditation study, a small sample of papers will be collected from randomly-selected individuals in all ENG 100, 200, and 300 classes this semester. The papers will be examined anonymously as part of a program assessment; results will have no bearing on student assessment or course grades.

Incompletes

Typically, incompletes will not be granted for any English Foundations course. When extenuating circumstances arise—for example, if a student in the military and is

deployed, or if a student has a personal or medical crisis that comes up toward the end of the semester—the student must discuss the situation with the instructor if possible and the instructor will consider an incomplete. The instructor will only consider an incomplete for students who are in good standing (C or higher) in the course.

Resolving Complaints about Grades

The first step in resolving a complaint about grades is for the student to attempt to resolve the problem directly with the course instructor. See the Student Handbook, available at http://www.wku.edu/handbook/ for additional guidance.

Title IX Misconduct/Assault Statement

Western Kentucky University (WKU) is committed to supporting faculty, staff and students by upholding WKU's Title IX Sexual Misconduct/Assault Policy (#0.2070) at https://wku.edu/eoo/documents/titleix/wkutitleixpolicyandgrievanceprocedure.pdf and Discrimination and Harassment Policy (#0.2040) at https://wku.edu/policies/hr_policies/2040_discrimination_harassment_policy.pdf. Under these policies, discrimination, harassment and/or sexual misconduct based on sex/gender are prohibited. If you experience an incident of sex/gender-based discrimination, harassment and/or sexual misconduct, you are encouraged to report it to the Title IX Coordinator, Andrea Anderson, 270-745-5398 or Title IX Investigators, Michael Crowe, 270-745-5429 or Joshua Hayes, 270-745-5121.

Please note that while you may report an incident of sex/gender based discrimination, harassment and/or sexual misconduct to a faculty member, WKU faculty are "Responsible Employees" of the University and MUST report what you share to WKU's Title IX Coordinator or Title IX Investigator. If you would like to speak with someone who may be able to afford you confidentiality, you may contact WKU's Counseling and Testing Center at 270-745-3159.

ADA Accommodation Statement

In compliance with University policy, students with disabilities who require academic and/or auxiliary accommodations for this course must contact the Student Accessibility Resource Center located in Downing Student Union, room 1074 of the Student Success Center. The phone number is 270-745-5004 or email at sarc.connect@wku.edu . Please do not request accommodations directly from the professor or instructor without a letter of accommodation from The Student Accessibility Resource Center.

Assignments

There will be five essays and assorted journal and informal writings. Reading assignments must be completed on time so that students can engage constructively in class discussion. All formal papers will undergo peer review. The peer review process is critical to improving writing, and it is **strongly recommended** that you engage in the peer review process. Participation in the peer review process is weighed in the grading

of each essay assignment for which it is required though peer review is **not** a separate graded assignment.

Also, please note that you cannot pass the course if you fail to turn in any one of the five papers.

Late Assignments

One letter grade will be deducted for each day (not class period) that an assignment is late. If you will be absent on the day that an assignment is due and you wish to avoid this penalty, then you should turn in the assignment before the due date (if you know you are going to be absent) or have it delivered by someone on the due date. Do NOT e-mail assignments to me when you are absent.

Grading

All formal written essays and exams will receive numerical grades and comments from the teacher via a rubric. Students must complete all major assignments (all formal essays) in the course to receive a passing grade. Final grades are non-negotiable and are based strictly on the student's earned points. 734-815=A, 652-733=B, 571-651=C, 489-570=D, 000-488=F.

Use Blackboard and the table on the next page of this syllabus to track your progress in the class. **Note: Blackboard's gradebook inaccurately represents the percent total for the course. If I have not yet entered 0s if you did not turn in the work, Blackboard does not factor in 0s in its grade calculations; therefore, your grade for the course may be inaccurate in Blackboard's gradebook. It is very important to keep track of your progress in the course and ensure that you complete **all** assigned work on time.

Course Work Category	Points Available	Points Earned
Essay of Introduction	50	
Summaries	150	
Planning Assignments (topic declaration discussion board & outline)	50	
Proposal & annotated bibliography	100	
Participation (short writings, quizzes, & discussions)	65	

Explanatory Synthesis Essay	100	
Argumentative Researched Essay	300	
Totals	815	

Course Policies

Participation

Participation for a Web course means logging into Blackboard and email daily. Students who are not logging in and completing work ON TIME are considered nonparticipating or not attending. Participation also means submitting work ON TIME. Participating students must also abide by proper Internet etiquette and exhibit respectful behavior toward classmates in peer reviews and group work or activities.

Attendance & Late Arrivals/Early Departures

From the Student Handbook: "Registration in a course obligates the student to be regular and punctual in class attendance. Students who, without previous arrangement with the instructor or department, fail to attend the first two class meetings of a course meeting multiple times per week or the first meeting of a class that meets one time per week MAY be dropped from the course. . . . Nonattendance does not release students from the responsibility to officially drop any course for which they have enrolled and choose not to complete. . . . Students who cease attending class are expected to properly withdraw from the course."

Communicating with the Instructor

Students should contact the instructor via email at mari.stanley@wku.edu. The instructor will return emails within 24 hours Monday through Friday, but emails sent on Saturday or Sunday may not be answered until Monday. Questions about the week's assignments should be addressed at the beginning of the week during which assignments are due and not on the weekend before for the above mentioned reasons. Your instructor respects time without screens, and as a general practice, will not answer emails on Saturday and Sundays. If you sent your instructor an email and she has not responded after 24 hours, send the email again. Your instructor is a high school teacher during the day, and both of her employers generate lots of junk mails. On occasion, student emails funnel to junk folders or hidden among many less important emails. Your instructor is not ignoring you, but she may need a second notice if your email becomes shuffled with a mix of other junk emails.

Also, when you email, appropriate etiquette for professional e-mails is expected. The Purdue OWL (Online Writing Lab) provides a useful set of guidelines for composing professional e-mails at http://owl.english.purdue.edu/owl/resource/636/01/ .

See Texting the Teacher for an alternative method of communication for quick/urgent questions.

Late Work

Late work is generally not accepted in an online class because punctuality with assignments is part of the required participation in the course. Late work will only be accepted and still may not be accepted for full credit only in extenuating circumstances at the instructor's discretion.

Academic Integrity

Plagiarism/Academic Fraud occurs when a student knowingly or unknowingly submits another person's published or unpublished (print or web) writing as his/her own, has another person dictate what should be written, or has another person write an assignment and submits that work as his/her own. Students who violate this policy should understand that they are making a decision that will result in failure from this course. On the other hand, students who adhere to this policy make the decision to challenge themselves intellectually; these students decide to abide by ethical principles that illustrate they value the educational opportunities presented to them and that they believe the quality of their contributions should be given a fair assessment compared to that of their peers.

In this course, we trust each other to adhere to the principles of academic integrity discussed in this section of the course syllabus. My assumption is that you will submit work that is your own, that you wish to be evaluated on the quality of your own work rather than someone else's. However, if I begin to question the originality of your assignments, I will ask you in for a conference, during which I will discuss the questionable assignments and will decide whether to submit your work for an originality check through Turnitin.com.

Plagiarism or academic dishonesty on any single assignment, including short papers, reflective assignments, and drafts, will result in a course penalty up to course failure. Length or nature of the assignment will not be factors affecting the course penalty. In other words, plagiarism in a one-page paper might result in course failure just like plagiarism in a six-page paper might.

Recycled Writing

All writing submitted for English 300 must be produced this semester in order to meet the requirements for this course. Students who continue after initial warning to submit writing completed during previous attempts at English 300 or for other courses may be dropped from the course for non-participation. In other words, you MUST produce NEW drafts and write on NEW topics. Sections are watched very closely to ensure that students comply with this policy.

Research Requirements

Typically, all sources used in this course must be current, relevant, scholarly research accessed from print sources or library databases. Other sources, like credible websites, newspapers, magazines, and the like will be accepted only if the student justifies the use of such non-scholarly sources. Use of scholarly sources constitutes a "basic requirement" on all assignments unless otherwise noted on the assignment prompt.

Writing Center

A source of assistance is the Writing Center, located in CH 124. Tutors will help you with mechanical problems (e.g., sentence fragments, comma splices, or apostrophes) and/or the writing process, such as thesis development, paragraph unity, organization, or transitions. When applicable, bring the assignment and your draft in with you. Remember, though, the Writing Center is NOT a proofreading service.

Computers and printing are available in CH 127. Hours TBA. Bring your own flash drive.

Units to be Covered

UNIT 1 PART 1: GETTING TO KNOW THE CLASS AND YOUR POTENTIAL AS AN ONLINE LEARNER
UNIT 1 PART 2: PRACTICING YOUR DOCUMENTATION STYLE AND SUBMITTING WORK
UNIT 2 PART 1: PRACTICING SUMMARY, PARAPHRASE, AND QUOTATION IN SCHOLARLY SUMMARY 1 ON MUSIC ARTICLE FROM THE TEXT
UNIT 2 PART 2: PRACTICING SUMMARY, PARAPHRASE, AND QUOTATION IN SCHOLARLY SUMMARY 2 ON RUMOR ARTICLE FROM THE TEXT
UNIT 2 PART 3: PRACTICING SUMMARY, PARAPHRASE, AND QUOTATION IN SCHOLARLY SUMMARY 3 ON HAPPINESS OR RUMOR ARTICLES FROM THE TEXT
UNIT 3 PART 1: INTRODUCTION TO RESEARCH WRITING
UNIT 3 PART 2: PROPOSING A RESEARCH PROJECT
UNIT 3 PART 3: PROPOSAL CONTINUED
UNIT 4 PART 1: CREATING AN ANNOTATED BIBLIOGRAPHY
UNIT 4 PART 2: WRITING AN EXPLANATORY SYNTHESIS