

**WESTERN KENTUCKY UNIVERSITY
COLLEGE OF HEALTH AND HUMAN SERVICES
DEPARTMENT OF PUBLIC HEALTH**

Updated 01/12/2022

HCA 445: Healthcare Financial Management
WEB
3 credit Hours

Professor Information:

Gregory Ellis-Griffith, PhD, MPH
Office AC 127 F
Office Hours: Fridays 12:00 AM – 2 PM by appointment only
Telephone: (270) 745-3076
Email: Gregory.Ellis-Griffith @wku.edu

Due to the pandemic, students are not allowed in the office spaces. Please email me to request a meeting and all meetings will be conducted via Zoom

Teaching Assistant:

TBA

***This is a web-based course that will require you to use synchronous communication tools such as Zoom. Additional detail on these sessions are forthcoming.*

Purpose:

- The purpose of this course is to provide an introductory knowledge of finance necessary to manage a health care entity.
- This course will encompass basic financial and managerial accounting while also focusing on financial theories and methods key to the operation of health care organizations.
- The course will consist of lectures, analysis of cases, critiques of journal/newspaper articles, quizzes, and student presentations.

Course Objectives:

At the conclusion of this course students will be able to do the following:

- Demonstrate a familiarity with basic financial statements such as: balance sheet, income statement, and the statement of cash flows.

The requirements outlined above are subject to change by the professor.

- Understand the process of cost allocation. Demonstrate a general knowledge of the sources of revenue for hospitals. Understand the budgeting process in healthcare organizations.

Optional Text(s): Baker, Judith J. Healthcare Finance: Basic Tools for Nonfinancial Managers 5th Edition

Participation:

- It is expected students will attend and actively participate in all classes. As a result of this being a discussion and analysis-based course, it is imperative that students come to class prepared to discuss the assignments.

Discussion Assignments & Quizzes:

- For this course requirement, students will be required to take several assessments and also respond to health finance materials posted throughout the semester. More details regarding this requirement will be provided later.

Examinations:

- There will be two class examinations which will cover the material being covered in class, assigned readings and information from the cases.
- Make up examinations will only be given under extreme circumstances.
- Additional details are forthcoming

Evaluation:

Activity	% of Grade
Discussion Assignments/Quizzes	50%
Examinations (2)	50%

Grades: The standard university grading scale will be used: 90-100 (A), 80-90 (B), 70-79 (C), and 60-69 (D). All grades under 60 will be given a letter grade of F.

Academic Misconduct: All acts of dishonesty in any work constitute academic misconduct. This includes plagiarism (where an individual represents ideas or interpretations taken from another source as their own) as well as various forms of cheating. Please refer to student handbook on policies regarding academic misconduct.

Written Communication Standards: unprofessional emails will not be answered. For

Example:

Hey; No introduction, text speak.

Students with Disabilities: Students with disabilities who require accommodations (academic adjustments and/or auxiliary aids or services) for this course must contact the Office for Student Disability Services (OFSDS), Student Success Center - DUC A201. The OFSDS telephone number is (270) 745-5004; TTY is 745-3030.

As specified by university policy, please do not request accommodations directly from the professor or instructor without a letter of accommodation from the Office for Student Disability Services.

Title IX Misconduct/Assault Statement

Western Kentucky University (WKU) is committed to supporting faculty, staff and students by upholding WKU's Title IX Sexual Misconduct/Assault Policy (#0.2070) at <https://wku.edu/eoo/documents/titleix/wkutitleixpolicyandgrievanceprocedure.pdf> and

Discrimination and Harassment Policy (#0.2040) at https://wku.edu/policies/hr_policies/2040_discrimination_harassment_policy.pdf.

Under these policies, discrimination, harassment and/or sexual misconduct based on sex/gender are prohibited. If you experience an incident of sex/gender-based discrimination, harassment and/or sexual misconduct, you are encouraged to report it to the Title IX Coordinator, Andrea Anderson, 270-745-5398 or Title IX Investigators, Michael Crowe, 270-745-5429 or Joshua Hayes, 270-745-5121.

ADA Accommodation Statement

In compliance with University policy, students with disabilities who require academic and/or auxiliary accommodations for this course must contact the Student Accessibility Resource Center located in Downing Student Union, 1074. SARC can be reached by phone number at 270-745-5004 [270-745-3030 TTY] or via email at sarc.connect@wku.edu. Please do not request accommodations directly from the professor or instructor without a faculty notification letter (FNL) from The Student Accessibility Resource Center.