



KAREN LESLIE MILLS, M.F.A.

SYLLABUS

CONTACT

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English Dept.,
Cherry Hall 16A
or online
for Web
courses

ENG200: Introduction Literature

Western Kentucky University—WEB

FALL 22: Blackboard Classroom

Asynchronous (No formal meeting times)

Office Hours:
Available by appointment on Zoom

NOTE: The textbook (*Making Literature Matter* Ebook) and materials listed here are correct for FA 22 semester. You should secure these by Day 1.

Course Information

Pre-2014 General Education Goals Met by this Course

English 200 fulfills the B.1 (Humanities/Literature) general education requirement. This course will help students attain these general education objectives: (1) proficiency in reading, writing, and speaking; and (2) an informed acquaintance with major achievements in the arts and humanities. **Prerequisite:** ENG 100.

Prerequisites

Organization

ENG100 — If you have ever played a sport or a musical instrument or simply wanted to improve at anything, you know that practice is imperative. In writing, we call it “craft.” Research shows that *all* language experience—reading, writing, speaking, and listening—improves writing. I believe, as an instructor, what you read matters. So, you will have the opportunity to practice all of these language forms during this class. The course is organized around a balance of reading, short recorded lectures to introduce readings, units, and/or literary concepts, discussion forums, Reader Response Journal, short critical essays (SCEs), and exams. You will learn ways to improve your critical reading and writing, spend time reading and responding to literature, learn the “literature language,” and “discuss” what you’re reading from a scholarly point of view, and more. A syllabus quiz is assigned the first week.

RSI Statement

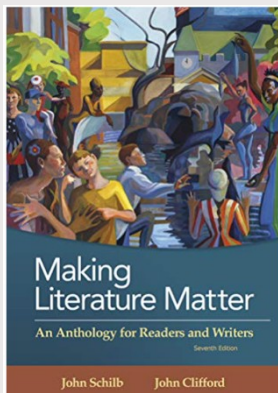
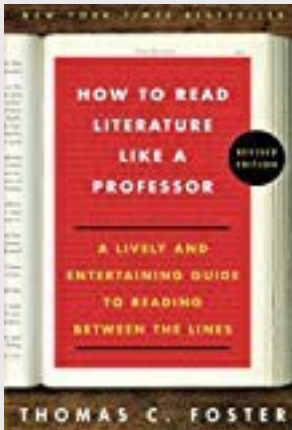
The U.S. Department of Education requires that distance education courses must include regular and substantive interaction between students and faculty. For more information about Regular and Substantive Interaction at WKU, please visit the Regular and Substantive Interaction in Online and Distance Learning webpage.

In this course, regular and substantive interaction will take place in the following ways:

- Weekly Announcements
- Q & A Discussion forums
- Zoom drop-in Q & A meetings (optional)
- Faculty participation in weekly discussion boards
- Timely and detailed feedback on larger assignments provided within one-two weeks of submission

Colonnade Learning Outcomes

Met By this Course



ENG 200 Learning Outcomes

English 200 helps to fulfill the Arts and Humanities (AH) Colonnade requirement. Upon completion of this English 200, students will demonstrate the ability to:

1. Utilize basic formal elements, techniques, concepts and vocabulary of specific disciplines within the Arts and Humanities.
2. Distinguish among various kinds of evidence by identifying reliable sources and valid arguments.
3. Demonstrate how social, cultural, and historical contexts influence creative expression in the Arts and Humanities.
4. Evaluate the significance of human expression and experience in shaping larger social, cultural, and historical contexts.
5. Evaluate enduring and contemporary issues of human experience.
6. Read, comprehend, and analyze primary texts independently and proficiently.

Required Texts and Materials

1. Textbooks

How to Read Literature Like A Professor (Revised Edition)

I will provide this in PDF form in our Blackboard Classroom OR you can buy the physical book:

Author: Thomas C. Foster, Publisher: Harper Perennial, 2014

ISBN-13: 9780062301673

ISBN-10: 0062301675

Making Literature Matter, An Anthology for Readers and Writers

Author: Schilb, John and John Clifford Bedford/St. Martin's, 2018 7th Edition

(required) EBOOK: ISBN-13:

9781319118280 or ISBN-10: 1319118283

(opt.) PRINT: ISBN-13:

9781319054724 ISBN-10:

1319054722

Required Texts and Materials, continued

Purchase E-book via the following link:

<https://store.macmillanlearning.com/us/product/Making-Literature-Matter/p/1319054722>

- Choose 6-month access for \$48.99
- Must have e-book or print by Day 1 of semester
- NOTE: You may have to type in the link first.
- Check WKU bookstore for availability

Concerning "Big Red Backpack":

As you consider whether the Big Red Backpack is the best choice for textbooks this semester, note that the rental fee for each 3-hour course is \$72. You can compare purchase and other rental options for the textbooks for this class, but also note that the Big Red Backpack covers all scheduled courses; students may not opt out for individual courses.



2. Writing Notebook

- Most writing and annotations will be added to the Journal, Discussion boards, our ebook, etc. HOWEVER, hand-writing is to capture your thoughts, questions, observations, while you read (annotating) and a necessary resource for your formal writing homework and assignments.

3. Blackboard (BB)

- This course is an asynchronous WEB class, which means we don't meet at a specific time; however, reading, assignments, and due dates follow a weekly schedule. You will need reliable and steady access to BB throughout each week to complete assignments on time, watch recorded lectures, participate in group discussion boards, record Journal entries, access the Word Wall (vocab), submit writing drafts and essays, etc.

IF YOU ARE NOT COMFORTABLE ONLINE OR WITH BLACKBOARD, a WEB class may not be for you OR you should go through any training videos available. From DAY 1, it is expected that you can easily navigate our BB classroom.



Required Texts and Materials, cont.

NOTES: RESPONDUS is required to take quizzes and tests. Please note that BB does not accept documents created in **.pages**. All assignments **MUST BE** uploaded in a BB friendly format: Microsoft Word, PDF, or .rtf. **If you upload a file that BB cannot read or I cannot access, you will receive no credit for that assignment. Utilize IT Help for BB if you have trouble submitting an assignment or with formatting issues.**

4. Microsoft Word

You can get Microsoft Office for **free** as a WKU student. Contact IT for help or more information.

Course Requirements

You are expected to complete the readings and assignments by the due dates. Failure to do this will result in a reduced grade or a ZERO, depending on the assignment. Although this is a WEB course, some assignments will include engaging with the other students through discussion boards. To receive full credit, your responses should contribute to the discussions in a meaningful way. In all assignments, unless otherwise noted, your writing should be formal in tone and format (grammar, punctuation, capitalization, no slang, literary present tense, etc.)

Professional Emails & Essays

By ENG200, writing professional emails are both appropriate and expected. I expect you to write professional emails to me and to other professors for the remainder of your time in college. Capitalize, no acronyms. etc. You should start the emails with "Dear Prof. Mills" and end with your full name. *If you simply rip off a quick email without a salutation or respectful tone, I will ignore it.*

Written Literary Analysis Essays or "SCE" (short critical essay)

These essays are formal written responses to one or more texts from the course. These essays will range from two to four pages in length (Word count and other specifications in Rubric), so they are brief and focused. The content will be analytical and "critical" in nature. While these essays reflect your unique way of looking at a text

Course Requirements, continued

and responding, the tone, style, and format are academic (MLA). [Literary Present Tense is required.](#)

Teaching Presentation

You will be responsible for delivering one five-minute video or podcast presentation that teaches a literary device or writing approach/concept from course, offers a verbal analysis of a literary device's use in an ENG200 text of your choosing, or informs on a historical oddity that enhances one of our ENG200 texts or authors. Be creative! Approved projects must include a 250-350 word mini-SCE with a MLA Works Cited page (Rubric TBA).

Creative Exercises

You will participate in creative writing exercises as a way to understand authorial choices and writing techniques (Journal or Discussion Board).

Blackboard Peer Groups

The ability to work responsibly and cooperatively with others is a sign of a mature, assured thinker. Working in peer groups develops collaboration and negotiation, skills which are necessary in both college and work environments. Peer groups will be utilized in class as group discussions and peer review workshops of essays. You will be assigned a group in the first few weeks of the course.

Reader Response Journal & Discussions (Forums)

"Fast-writes" or "Free-writes": Unlike essays that go through multiple drafts, fast or free-writes will challenge you to think critically while writing **quickly** about given topics. These writing exercises are designed to give you practice with impromptu writing and help develop fluency in writing, thereby eliminating writer's block (no such thing!). When assigned, simply create a new Journal entry and set the designated timer. You may want to hit repeat a 1-2 times, but don't go overboard--and don't go back and edit *mechanics*. These writing exercises and your *HTRLLP* forum are where you *don't* have to stress over mechanics. Enjoy the freedom! You can always return to your writings as a basis for something creative, or a future essay.

Course Requirements, continued

Reader Response Journals & Discussions (Forums)

Journals and Forums are located on BB as “Journal” and “Discussions.” They are mostly associated with reading assignments and include due dates. Assignment rubrics are generally in these areas to make it easy to refer to the requirements while you write or post. These are time- sensitive just like any classroom homework assignment. So pay attention to the DUE DATES. Some assignment areas “disappear” after the deadline. Journal and Discussions often lay the groundworks for potential essay topics.

Your Time



It takes time and practice to become a close reader, thoughtful discussion group member, peer reviewer, and critical writer. A general rule for college classes is two hours of homework for every hour of class. Most classes meets 2.5 hours per week, so that means you should budget a minimum of 5-7 hrs in your schedule per week for this WEB course. A typical week will include 40-80 pages of reading (depending on the unit), 1-2 hours to respond to the readings, and continuous work on long-term projects, such as: essays, Video/Podcast presentation, and mastering the "Language of Literature" (terms).

Course Evaluation (Grading Policies)

Specifications Grading Explanation:

Some assignments, listed as **C/NC**, will be graded

Credit/No Credit. Partial credit is not available. No late work accepted. Your rubric will specify if an assignment is Credit/No Credit, with a point value, or a point range. Includes: Journal, Discussion Boards

For example: If a Discussion board assignment is worth 10 points and the assignment is completed to the specifications listed, including content, formality, word count, due date, then your work will receive full CREDIT (10 points). If not, then NC (0 points).

Credit	No Credit
Assignment meets ALL specifications, including due date	Assignment does not meet ALL specifications or is late

SPECIFICATIONS
GRADING

Grade Breakdown

Course Evaluation, continued

1000 Points Total (approximately)

200 points: Discussions (Forums/Participation)

Discussion board assignments, C/NC points awarded for each on- time forum assignment, based on whether the specifications are satisfied. (10-20 points each/per forum)

200 points: Journal (Reader Response Journal)

On time entries to specifications, C/NC points awarded for each on-time forum assignment, based on whether the specifications are satisfied. (10-20 points each/entry)

200: SCE Essay #1

On time BB submission to Rubric specifications. Includes First Draft Submission.

(Graded A, B, C, D...)

200: SCE Essay #2

On time BB submission to Rubric specifications. Includes First Draft Submission.

(Graded A, B, C, D...)

100: Video/Podcast Project

On time BB submission to Rubric specifications

(Graded A, B, C, D...)

100: Quizzes & Tests

On time BB submission to Rubric specifications. Respondus add to Blackboard.

(Graded A, B, C, D...)

Extra Credit is not available in ENG 200.

Total points are subject to change or may fluctuate slightly; however, this breakdown shows the usual weight of points.

WKU Policies/Information

Important Dates

Class Begins: **August 22**

Last Day to Add or Drop a Class without a grade:

August 29

No classes/University Closed: Labor Day: **September 5**

Fall Break: **October 13-14** and Thanksgiving Break:

November 23-25 F/N Date (60% point): **TBD** (Students who stop attending class or participating in online class before this date should be assigned an FN rather than an F.)

Last day to drop a class with a Withdraw: **October 31**

Final Exams: **December 5-8**

Plagiarism

Intentional plagiarism results in failure for the course. Keep in mind that even **accidental** plagiarism is a problem, so if you are unsure about the conventions of quoting (we will discuss them in class), be sure to consult an MLA handbook, Resource handouts, the WKU Writing Center, OWL Purdue online, and/or ask me; I'll be glad to help. **If you consult the Internet or any other source and use any ideas and/or information contained therein, you must credit the source appropriately, even if not quoting directly.**

Most students do not resort to academic dishonesty, but it is only fair that you know the consequences of cheating: it will result in a zero for the assignment and, if extensive, failure of the course. **RESIST TEMPTATION! COME TALK WITH ME INSTEAD!** Student work will be checked using anti-plagiarism software.

Incompletes

Typically, incompletes will not be granted for any English Foundations course. When extenuating circumstances arise—for example, if a student in the military and is deployed, or if a student has a personal or medical crisis that comes up toward the end of the semester—the student must discuss the situation with the instructor if possible and the instructor will consider an incomplete. The instructor will only consider an incomplete for students who are in good standing (C or higher) in the course.

WKU Policies/Information, continued

Program Assessments

As part of a university-wide accreditation study, a small sample of papers will be collected from randomly- selected individuals in all ENG 200 classes this semester. The papers will be examined anonymously as part of a program assessment; results will have no bearing on student assessment or course grades.

Western Kentucky University (WKU) is committed to supporting faculty, staff and students by upholding WKU's Title IX Sexual Misconduct/Assault Policy (#0.2070) at <https://wku.edu/eoo/documents/titleix/wkutitleixpolicyandgrievanceprocedure.pdf> and Discrimination and Harassment Policy (#0.2040) at https://wku.edu/policies/hr_policies/2040_discrimination_harassment_policy.pdf

Under these policies, discrimination, harassment and/or sexual misconduct based on sex/gender are prohibited. If you experience an incident of sex/ gender-based discrimination, harassment and/or sexual misconduct, you are encouraged to report it to the Title IX Coordinator, Andrea Anderson, 270-745-5398 or Title IX Investigators, Michael Crowe, 270-745-5429 or Joshua Hayes, 270-745-5121.

Please note that while you may report an incident of sex/ gender based discrimination, harassment and/or sexual misconduct to a faculty member, WKU faculty are "Responsible Employees" of the University and **MUST** report what you share to WKU's Title IX Coordinator or Title IX Investigator. If you would like to speak with someone who may be able to afford you confidentiality, you may contact WKU's Counseling and Testing Center at 270-745-3159.

In compliance with University policy, students with disabilities who require academic and/or auxiliary accommodations for this course must contact the Student Accessibility

Title IX Misconduct/ Assault Statement

ADA Accommodations Statement



Resolving Complaints About Grades

Professor Mills' Policies

ACADEMIC HONESTY



WKU Policies/Information, continued

Resource Center located in Downing Student Union, 1074. SARC can be reached by phone number at 270-745-5004 [270-745-3030 TTY] or via email at sarc.connect@wku.edu . Please do not request accommodations directly from the professor or instructor without a faculty notification letter (FNL) from The Student Accessibility Resource Center.

The first step in resolving a complaint about grades is for the student to attempt to resolve the problem directly with the course instructor. See the Student Handbook, available at <http://www.wku.edu/handbook/> for additional guidance.

Academic honesty is a requirement for this course. Any use of plagiarism, no matter how small or unintentional, will result in severe consequences. Plagiarism is the use of another's work as your own. Plagiarists not only steal other's writing and ideas, they make it worse by lying and claiming it as their own. *As a writer, I find plagiarism particularly heinous and therefore have absolutely no tolerance for it.*

You must properly cite information, ideas, or expressions taken from another source, including the Internet. Any student plagiarizing or helping another to plagiarize is guilty of academic misconduct. First time offenders will receive a zero for the assignment. A second incident of plagiarism may lead to administrative reprimand which can include automatic failure of the class or possible expulsion. Each draft of each assignment will have different directions for

Professor Mills' Policies, cont.

how to turn it in. It is imperative that you follow these directions exactly. Failure to do so will result in a lower, and sometimes a failing, grade for the assignment. The directions for how to turn in each draft are on BB with the assignment details. Late = "0"

Please note that I do not accept assignments by email. If you encounter difficulties with the assignment submission area or have other technical problems, you need to contact Blackboard IT for technical difficulties. They are very patient! If they cannot resolve your issue, contact me immediately so we can work out a solution. To ensure that all assignments are uploaded on time, it's good practice to turn assignments in early in order to have time to trouble shoot any difficulties that may arise.

FORMAT REMINDER:

.pages (MAC) documents are not accepted. Word (.doc or .docx) are preferred. PDF and .rtf forms are acceptable.

Naming Files: Last name-First name-Assignment Name.doc (or .docx or .pdf or .rtf)

Example: Smith-Jane-SCE1.doc

If you don't do this, I won't find your work easily or know if you've turned it in. This will affect your grade as it is part of the Rubric.

MLA Formatting: All written assignments will be in MLA formatting. Refer to Purdue OWL Online Writing Center: https://owl.purdue.edu/owl/research_and_citation/mla_style/mla_style_introduction.html Visit the WKU Writing Center for help.

All assignments are due on or before the date indicated on assignment instructions or rubric.

LATE ASSIGNMENTS

You will be given plenty of instructions, explanations, tips, and encouragement throughout the course; however, this WEB course requires that you manage your time and energy well—from the beginning—that you focus on reading critically, responding thoughtfully to the best of your understanding, mastering literary present tense and writing academically, and mastering the literature language. “Helper” documents are plentiful for the formal essays. Take advantage of these.

USE OF STUDENT WORK

Throughout the semester, I use past and current student-written examples of assignments. Student work used in class is always anonymous. If it makes you uncomfortable to think of your work being used in such a way, please notify me by email that you do not want your work used in the future.

Covid Statement

All students are strongly encouraged to get the COVID-19 vaccine. In accordance with WKU policy, all students must call the WKU COVID-19 Assistance Line at 270-745-2019 within 4 hours of testing positive for COVID-19 or being identified as a close contact to someone who has tested positive. The COVID Assistance Line is available to answer questions regarding any COVID-19 related issue. This guidance is subject to change based on requirements set forth by federal, state, and local public health entities. Please refer to the Healthy on the Hill website for the most current information: www.wku.edu/healthyonthehill

Professor Mills' Policies, continued

You're Not In This Alone

Writing Center Assistance:

The Writing Center on the Bowling Green campus will have writing tutors available to offer advice to current WKU students on any stage of their writing projects. In-person tutoring is available in Cherry Hall 123 from 10-4 Monday through Friday and in the Cravens Commons (at the horseshoe-shaped reference desk) from 5-9 on Sunday through Thursday evenings. WKU students may also request feedback on their writing via email or arrange a real-time Zoom conference to discuss a paper. See instructions and how-to videos on the website (www.wku.edu/writingcenter) for making appointments.

Walk-in feedback is available unless we are booked up. Students may also get short writing questions answered via email; just put "Quick question" in the subject line to (writingcenter@wku.edu).

The WKU START Centers will be offering writing tutoring sessions via Zoom as well as in person in their Glasgow and Elizabethtown locations. More information on how to make appointments and what to expect from your appointment will continue to be posted at (<https://www.wku.edu/startcenter/>).

If you feel that you will be unable to complete the requirements for passing this class, you have the option to withdraw from the class by WKU's Withdrawal date (see Important Dates for deadline). However, there are consequences if you drop a class or stop attending, so you should always speak to me or an advisor first. For example, withdrawing can negatively impact your financial aid eligibility.

What is a rubric?

Sample Rubrics

A rubric sets the specifications for an assignment. Official assignment rubrics for each graded assignment will be available in ENG200 Blackboard classroom. Your grade is based on whether or not your work meets the **set specifications**.

BB Journal Rubric: Credit/No Credit (EXAMPLE)

*subject to change. See official rubrics in Blackboard area of ENG200

Reader Response Journal Specifications for Credit	<ul style="list-style-type: none"> Individual BB Journal Assignments (10-12 "chapter entries" over the course) 										
Correct MLA format	<ul style="list-style-type: none"> No more than 3 errors 										
Substantive Reflection	<ul style="list-style-type: none"> 50-100 words or more Demonstrates use of Literary Language in application 										
Addresses Assignment Prompt	<ul style="list-style-type: none"> Responds specifically to quotes or summaries from text, when applicable OR to the specific question or prompt OR Personal response must be in conversation with the text. Basically, a specific response or answer is given. (A generic "I agree..." or a vague answer like this does not qualify.) 										
Submit by deadline	<ul style="list-style-type: none"> Must be submitted by the assignment due date. Technical difficulties should be addressed with the BB IT Help chat or call. If technical difficulties lead to a late submission, this conversation with IT will be documented by forwarding the email conversation to me. 										
Category Grading Specifications	<ul style="list-style-type: none"> BB Journal entries are worth 20% of the final grade for the course. 										
(RRJ) Journal Grade determined by percentage of assignments completed for CREDIT. <div></div>	<p>Percentage of BB Journal Assignments Completed for Credit Minimum Number of Reading Responses out of 12</p> <p>% of 200 POINTS Awarded</p> <table> <tr> <td>90%</td> <td>+10 entries</td> </tr> <tr> <td>80% - 89%</td> <td>9 entries</td> </tr> <tr> <td>70% - 79%</td> <td>8 entries</td> </tr> <tr> <td>60% - 69%</td> <td>7 entries</td> </tr> <tr> <td colspan="2">and so on...</td> </tr> </table>	90%	+10 entries	80% - 89%	9 entries	70% - 79%	8 entries	60% - 69%	7 entries	and so on...	
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Sample ENG200 Schedule

This is a **SAMPLE** of how the semester weeks may progress.

*Syllabus subject to change at Professor's Discretion.

INTRODUCTION LITERATURE (using *Making Literature Matter*)

Individual readings assigned within units each week.

SAMPLE

Major Due Dates:

Essay #1 First Draft:
9/18/22

Essay #1 Final Draft:
9/25/22

Terms Test: 10/9/22

Essay #2 First Draft:
10/23/22

Essay #2 Final Draft:
10/30/22

Creative Teaching Project:
11/20/22

Final - TBD

Week 1+0	Introduction: "What Is Literature? Why and How and Does It Matter?" (Chapter 1); "How to Read Closely" (Chapter 2); "How to Make Arguments about Literature" (Chapter 3); "The Writing Process" (Chapter 4)
Weeks 1–4	"Writing about Literary Genres" (Chapter 5); "Families" (Chapter 8): Mothers and Daughters, Reconciling with Fathers, Food in Families
Weeks 5–7	"Love" (Chapter 9): Romantic Dreams, True Love, Seductive Arguments, Immigrant Brides, Jealous Love
Weeks 8–9	"Freedom and Confinement" (Chapter 10): Where Tradition Is a Trap, A Troubled Freedom, Struggling Against Stereotypes, A Creative Confinement, A Door to Freedom
Weeks 10–12	"Crime and Justice" (Chapter 11): Justice for Animals, Racial Injustice, Punishments, Secret Crimes, Misfit Justice, Trials of Marriage
Weeks 13–15	"Journeys" (Chapter 12): Errands of Mercy, Journeys to a Dark Place, A Journey to Death, Mythic Journeys, Fairy Tale Journeys, Journeys into Battle.

OR

Weeks 1-2	Introduction to Reading and Writing About Literature
Weeks 3-5	Poetry Unit Essay #1 Due
Weeks 6-10	Fiction Essay #2 Due
Weeks 11-14	Drama
Week 15	Creative Teaching Project & Tests
Finals Week	TBD