

**WESTERN KENTUCKY UNIVERSITY
COLLEGE OF HEALTH AND HUMAN SERVICES
DEPARTMENT OF PUBLIC HEALTH**

Updated 08/17/2022

HCA 445: Healthcare Financial Management
WEB
3 credit Hours

Professor Information:

Gregory Ellis-Griffith, PhD, MPH
Office AC 127 F
Office Hours: Fridays 12:00 AM – 2 PM by appointment
only
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Teaching Assistant:

TBA

***This is a web-based course that will require you to use synchronous communication tools such as Zoom. Additional detail on these sessions are forthcoming.*

Purpose:

- The purpose of this course is to provide an introductory knowledge of finance necessary to manage a health care entity.
- This course will encompass basic financial and managerial accounting while also focusing on financial theories and methods key to the operation of health care organizations.
- The course will consist of lectures, analysis of cases, critiques of journal/newspaper articles, quizzes, and student presentations.

Course Objectives:

At the conclusion of this course students will be able to do the following:

- Demonstrate a familiarity with basic financial statements such as: balance sheet, income statement, and the statement of cash flows.
- Understand the process of cost allocation. Demonstrate a general knowledge of the sources of revenue for hospitals. Understand the budgeting process in healthcare organizations.

The requirements outlined above are subject to change by the professor.

Optional Text(s): Baker, Judith J. Healthcare Finance: Basic Tools for Nonfinancial Managers
5th Edition

Participation:

- It is expected students will attend and actively participate in all classes. As a result of this being a discussion and analysis-based course, it is imperative that students come to class prepared to discuss the assignments.

Discussion Assignments & Quizzes:

- For this course requirement, students will be required to take several assessments and also respond to health finance materials posted throughout the semester. More details regarding this requirement will be provided later.

Examinations:

- There will be two class examinations which will cover the material being covered in class, assigned readings and information from the cases.
- Make up examinations will only be given under extreme circumstances.
- Additional details are forthcoming

Evaluation:

Activity	% of Grade
Discussion Assignments/Quizzes	50%
Examinations (2)	50%

Grades: The standard university grading scale will be used: 90-100 (A), 80-90 (B), 70-79 (C), and 60-69 (D). All grades under 60 will be given a letter grade of F.

Academic Misconduct: All acts of dishonesty in any work constitute academic misconduct. This includes plagiarism (where an individual represents ideas or interpretations taken from another source as their own) as well as various forms of cheating. Please refer to student handbook on policies regarding academic misconduct.

Written Communication Standards: unprofessional emails will not be answered. For Example:
Hey; No introduction, text speak.

Academic Misconduct: All acts of dishonesty in any work constitute academic misconduct. This includes plagiarism where one represents ideas or interpretations taken from another source as one's own as well as various forms of cheating. In such cases, students will be disciplined in accordance with the WKU policies on plagiarism and cheating.

ADA Accommodation: Students with disability who require accommodations (academic adjustments and/or auxiliary aids or services) for this course must contact the Office for Student Disability Services (OFSDS), Student Success Center - DUC A201. The OFSDS telephone number is (270) 745-5004; TTY is 745-3030.

COVID Syllabus Statement: All students are strongly encouraged to get the COVID-19 vaccine. In accordance with WKU policy, all students must call the WKU COVID-19 Assistance Line at 270-745-2019 within 4 hours of testing positive for COVID-19 or being identified as a close contact to someone who has tested positive. The COVID Assistance Line is available to answer questions regarding any COVID-19 related issue. This guidance is subject to change based on requirements set forth by federal, state, and local public health entities. Please refer to the Healthy on the Hill website for the most current information. www.wku.edu/healthyonthehill

Title IX Discrimination & Harassment: Western Kentucky University (WKU) is committed to supporting faculty, staff and students by upholding WKU's Sex and Gender-Based Discrimination, Harassment, and Retaliation (#0.070) and Discrimination and Harassment Policy (#0.2040). Under these policies, discrimination, harassment and/or sexual misconduct based on sex/gender are prohibited. If you experience an incident of sex/gender-based discrimination, harassment and/or sexual misconduct, you are encouraged to report it to the Executive Director, Office of Institutional Equity/Title IX Coordinator, Ena Demir, 270-745-6867 or Title IX Investigators, Michael Crowe, 270-745-5429 or Joshua Hayes, 270-745-5121. Please note that while you may report an incident of sex/gender based discrimination, harassment and/or sexual misconduct to a faculty member, WKU faculty are "Responsible Employees" of the University and MUST report what you share to WKU's Title IX Coordinator or Title IX Investigator. If you would like to speak with someone who may be able to afford you confidentiality, you may contact WKU's Counseling and Testing Center at 270-745-3159.

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