

**ALL UPDATES/EDITS TO SYLLABUS  
WILL BE DENOTED BY RED FONT**

**WESTERN KENTUCKY UNIVERSITY  
COLLEGE OF HEALTH & HUMAN SERVICES  
Department of Communication Sciences & Disorders  
SLP 555 - Orofacial Anomalies  
COURSE SYLLABUS WINTER 2022**

**Instructor:** Jamie D. Fisher, Ph.D., CCC-SLP

**Office:** Off-Campus

**Office Hours:** Online/Phone Conferences by appointment only

**E-Mail Address:** [jamie.fisher@wku.edu](mailto:jamie.fisher@wku.edu)

**Telephone:** 502-724-1953 (voice calls/messages only; no text messages) between 9am-5pm

**Class Schedule:** WEDNESDAYS 5:00-8:00pm CST

**Required Text: Kumer, A. (2020).** Cleft Palate and Craniofacial Conditions: A Comprehensive Guide to Clinical Management, Fourth Edition  
ISBN: 9781284149104

**Other Required Course Readings & Learning Materials:** To be posted on our SLP 555 Blackboard & Class Google Drive

**Other Required Materials:**

- Audio-Headset with Microphone (working).
- Access to a Windows Computer/Laptop with Camera
- **Working** computers, laptops, technology, wifi, internet, etc for this online course and required for **daily checks** of Blackboard for announcements, emails, assignments, discussions, quizzes, grades etc.

**Course Catalog Description:** Etiology, diagnosis, and management of speech/language dysfunctions associated with cleft palate and other syndromes resulting from neuropathologies.

**ASHA Certification Standards and Course Objectives**

Core Objectives and ASHA Knowledge and Skills Acquisition (KASA)

Core Objectives:

- a. Define terminology relevant to Orofacial Anomalies.
- b. Demonstrate understanding of the anatomic, physiologic, and neurologic bases for speech, language, and voice production.
- c. Explain the etiological bases for Orofacial Anomalies.
- d. Demonstrate understanding of primary and secondary prevention procedures.

**ALL UPDATES/EDITS TO SYLLABUS  
WILL BE DENOTED BY RED FONT**

- e. Demonstrate understanding of the perceptual and instrumental parameters of speech, language, and voice evaluation.
- f. Demonstrate ability to develop a plan of treatment for Orofacial Anomalies patients.
- g. Demonstrate the ability to analyze current research in Orofacial Anomalies, and explain relevance to SLP practice.

<b>KASA Standard</b>	<b>Core Objective Addressed</b>	<b>Evaluation</b>
III.B. Demonstrate knowledge of basic voice processes, including their biological, neurological, acoustic, psychological, developmental, and linguistic and cultural bases	a, b	Class Lecture/Chat  Assignments  Final Examination
III.C. Demonstrate knowledge of the nature of Orofacial Anomalies, including the etiologies and characteristics of oral, pharyngeal, esophageal, and related functions, such as oral function for feeding and orofacial myofunction.	b, c	Class Lecture/Chat  Assignments  Final Examination
III.D. Demonstrate knowledge of the principles and methods of prevention, assessment, and intervention for people with Orofacial Anomalies.	d, e	Class Lecture/Chat  Assignments  Final Examination
IV.G.1. Demonstrate assessment skill outcomes including: screening and prevention procedures; collect case history information; select and administer appropriate evaluation procedures; adapt evaluation procedures to meet client needs; interpret/integrate/synthesize all information to develop diagnoses/make recommendations; complete	e, g	Class Lecture/Chat  Assignments  Final Examination

**ALL UPDATES/EDITS TO SYLLABUS  
WILL BE DENOTED BY RED FONT**

administrative and recording functions necessary to support evaluation; and refer clients for appropriate services.		
IV.G.2. Demonstrate intervention skill outcomes including: develop setting-appropriate intervention plans with measurable and attainable goals; collaborate in planning process; select or develop and use appropriate materials and instrumentation for prevention and intervention; measure and evaluate performance; modify plans/strategies /materials/ instrumentation as needed to meet client needs; complete administrative and recording functions necessary to support evaluation; and refer clients for appropriate services.	f, g	Class Lecture/Chat  Assignments  Final Examination
IV.G.3. Demonstrate interaction and personal qualities including: communicate effectively, recognizing needs/ values/preferred mode of communication, and cultural/ linguistic background of client/caregivers/etc.; collaborate in case management; provide counseling regarding voice to client/caregivers/ etc.; adhere to ASHA code of ethics and behave professionally.	a, b, c, d, e, f, g	Class Lecture/Chat  Assignments  Final Examination

**University Policies:**

**ALL UPDATES/EDITS TO SYLLABUS  
WILL BE DENOTED BY RED FONT**

You are responsible for all policies related to students. All university policies (including academic integrity) can be reviewed here: <https://www.wku.edu/policies/>

**Academic Examinations & Exercises:**

1. *Academic Examinations/Quizzes, Exercises & Assignments:* Exercises and assignments for this course will include: Pre-Class Assignment, In-Class Participation/After-Class Lecture Assignments (i.e., Quiz Questions), Reading Reflections & Responses Assignment, & Final Project. These exercises and assignments will assist in acquiring the requisite knowledge and skills for the ASHA Standards for the Certificate of Clinical Competence.

**Course Administration Policies and Practices:**

1. *Course/Class Information and Communication:* BLACKBOARD is the official source of information for this course. Information will be posted on Google Drive as well. All information pertaining to this course and its organization will be located on the BLACKBOARD and Google Drive including syllabus, assignments/projects and their due dates, tests, & examination schedules, policies, practices, procedures, contact information and office hours for your instructor.

If you wish to communicate with your instructor, please request an appointment via email. You may also contact her by phone shown at the top of this syllabus. Each student is highly encouraged to check Blackboard Announcements and their WKU email on a regular basis for class announcements and information.

2. *Attendance:* Class attendance and active participation/engagement is required.

This is an online course that also allows students ample time to complete course materials and assignments in accordance to dates listed on the Course Calendar below. Students are expected to log-in to class on time online and attend every class session. Students are expected to actively participate and be actively engaged in online discussions and complete all assignments. Students who need to be absent from class due to religious observances or university related business, should notify the instructor in advance.

You may send a quick courtesy email to [jamie.fisher@wku.edu](mailto:jamie.fisher@wku.edu) indicating that you will not be in attendance for class (I don't need to know the reason unless it is a University-policy excused absence).

**Online Synchronous Classroom Etiquette, Behavior, & Expectations REQUIRED while in Attendance:**

- Treat this online course just as you would a classroom setting
- Access the online class from a suitable learning environment room free from distraction (home distraction, background distraction, etc.)
- Please be engaged and participating in class at a table/desk and chair as you would from a classroom (not while driving or from a car, in your bed/on a couch, etc.)

**ALL UPDATES/EDITS TO SYLLABUS  
WILL BE DENOTED BY RED FONT**

- Please make sure your cameras are ON for the entire class and that you are in a well lit room.

It is required and expected that this class be attended and accessed from an appropriate learning environment at a table/chair, free from distractions (home distractions, etc.), with cameras ON for the entire class. You MAY NOT access this class while driving, in a car, from your bed or even your couch. You may access this class at a table/chair. If the class is not accessed from an appropriate learning environment you will be asked to leave class/log-off and your class participation points will be ZERO and you will LOSE 50 additional points for not following instructions. Please make advance proper arrangements to be in class in a appropriate learning environment, be attentive/engaged, and attend this class just as you would if it were in-person and on-campus. Thank you for your cooperation.

3. *Assignments/Examinations:* Any and all assignments or examinations must be completed on time, which is detailed in the schedule below on this syllabus. **Late work will not be accepted and requests for extensions will not be considered.** The student remains responsible for completing all assignments on time and on the day scheduled. **Please follow all instructions for assignments/examinations. Not following instructions will result in deduction of points.** All assignments and examinations will be submitted and/or completed online. Please make sure you have access to working computers/laptops, wifi, technology, etc.

4. *Grades:* Grades on examinations and most assignments, but not all, determine the overall grade earned for the course, and are expressed as percent correct or based on points with explanation given. In accordance with departmental policy, students will be graded using grading scale for final grading (See below). Grades are not “given” by the instructor. Grades received are the direct reflection of each student’s work and study efforts. Grades will not be “rounded-up”. Extra credit for assignments will not be given to make up for poor performances on other assignments. The instructor’s policy is that any extra credit given to one student must be given to all students. Each student is expected to prepare for every project, assignment, and examination as assigned.

Remediation of poor work is not an option during this class for points or grade, but may be obtained by repeating the course in future semesters.

Final course grades are determined by calculating the sum total of points earned for Assignments, Projects, Exams/Quizzes, Etc. and dividing that Total of Points Earned by Total Class Points to achieve a Grade Percentage (see below).

**ALL UPDATES/EDITS TO SYLLABUS  
WILL BE DENOTED BY RED FONT**

<b>Participation, In-Class Lectures, Assignment, Readings, Projects, Exams/Quizes, Etc.</b>	<b>Points Each</b>	<b>Total Points</b>
Pre-Class Assignment	50	50
Weekly Reflection Reflections & Responses Assignment	50	200 (50 points * 4 Reflections/Responses)
In-Class Participation/After-Class Lecture Assignments (i.e., Quizzes)	150	600 (150 points * 4 Assignments)
Final Examination	150	150
<b>Total Class Points</b>		<b>1000</b>
<b>Your grade</b>		<b>Total Points Earns in Class / 1000 Total Class points = _____%</b>

**Grading Scale:** Standard Departmental Grading Scale:

- 930-1000 points= 93%-100%= A: Exceeds academic and skill objectives; coursework indicates excellent mastery of the competencies assessed.
- 850-929 points= 92%-85% = B: Meets academic and skill objectives; coursework indicates thorough mastery of the competencies assessed.
- 770-849 points= 77%-84% = C: Meets minimum academic and skills objectives; Coursework indicates basic mastery of the competencies assessed.
- 690-769 points= 69%-76% = D: Does not meet most academic and skill objectives; Coursework indicates inadequate mastery of the competencies assessed.
- Less than 690 points = less than 69% = F: Does not meet minimum expectations; coursework indicates inadequate mastery of the competencies assessed.

**5. Cheating and Plagiarism:** This is an online course that will be completed individually by each student. All work submitted **MUST** be completed individually and not with another student or in a group (unless indicated); however, students may study for examinations with another student or in groups. Cheating is not an acceptable human behavior and will not be tolerated. It is against

**ALL UPDATES/EDITS TO SYLLABUS  
WILL BE DENOTED BY RED FONT**

university policy and that of civil society. Cheating includes plagiarism of the work and writings of others, submitting assignments completed by other students or from other sources, such as the internet; obtaining answers to quizzes or examinations from sources other than the student's own brain, including looking on other's papers, crib sheets, open books, telecommunication sources, or simply asking/working with another student for an answer. Every effort will be made to police every class to insure fairness to all students. Any student caught cheating will be dealt with immediately by the instructor and not allowed to remain in the class or course. An automatic grade of "F" will be posted. The student will be brought before departmental and university officials for disciplinary action and/or dismissal.

6. Title IX Misconduct/Assault Statement: Western Kentucky University (WKU) is committed to supporting faculty, staff and students by upholding WKU's Title IX Sexual Misconduct/Assault Policy (#0.2070) at <https://wku.edu/eoo/documents/titleix/wkutitleixpolicyandgrievanceprocedure.pdf> and Discrimination and Harassment Policy (#0.2040) at [https://wku.edu/policies/hr\\_policies/2040\\_discrimination\\_harassment\\_policy.pdf](https://wku.edu/policies/hr_policies/2040_discrimination_harassment_policy.pdf). Under these policies, discrimination, harassment and/or sexual misconduct based on sex/gender are prohibited. If you experience an incident of sex/gender-based discrimination, harassment and/or sexual misconduct, you are encouraged to report it to the Title IX Coordinator, Andrea Anderson, 270-745-5398 or Title IX Investigators, Michael Crowe, 270-745-5429 or Joshua Hayes, 270-745-5121.

Please note that while you may report an incident of sex/gender based discrimination, harassment and/or sexual misconduct to a faculty member, WKU faculty are "Responsible Employees" of the University and MUST report what you share to WKU's Title IX Coordinator or Title IX Investigator. If you would like to speak with someone who may be able to afford you confidentiality, you may contact WKU's Counseling and Testing Center at 270-745-3159.

7. ADA Accommodation Statement: In compliance with University policy, students with disabilities who require academic and/or auxiliary accommodations for this course must contact the Student Accessibility Resource Center located in Downing Student Union, 1074. SARC can be reached by phone number at 270-745-5004 [270-745-3030 TTY] or via email at [sarc.connect@wku.edu](mailto:sarc.connect@wku.edu). Please do not request accommodations directly from the professor or instructor without a faculty notification letter (FNL) from The Student Accessibility Resource Center.

Students with disabilities, who need a reasonable accommodation to participate in and access University programs, should register with the Student Accessibility Resource Center (SARC). Student ADA registration information may be found at: <http://www.wku.edu/sarc/>

8. *Syllabus Disclaimer*: This syllabus is not, nor is it meant to be, a legal contract, but a guide to the conduct and administration of this course and its requirements. The instructor reserves the right to change, edit, and add to the course/lecture schedule and content, assignments, projects'

**ALL UPDATES/EDITS TO SYLLABUS  
WILL BE DENOTED BY RED FONT**

contents or requirements, and calendar/tentative dates for academic assessments and due dates for assignments.

## Orofacial Anomalies SLP 555 - WINTER 2022 COURSE CALENDAR

Week	Class Date <b>WEDNESDAY</b> at 5:00pm	Pre-Class Reading, Assignments & Reflection/ Responses ( <b>REFLECTION DUE MONDAY @ 12pm &amp; RESPONSE DUE TUESDAY @ 12PM prior to class date</b> )	Lecture Topics	Weekly Class Assignments / After-Class Assignment Due Dates
Week 1		<b>Pre-Class Assignment:</b> - Review of Syllabus VIDEO prior to class <b>Watch Recorded Class Lecture BY SUNDAY 12-11-22</b> - Complete Face with a Name BY <b>TUESDAY 12-13-2022</b>	<b>RECORDED VIDEO SYLLABUS EXPLANATION</b> - Syllabus Overview - Intro to Orofacial Anomalies	
	12-14-2022	Reflection (DUE MONDAY 12-12-22) & Response (DUE TUESDAY 12-13-22) - Orofacial Anomalies Text: - Review: Ch 1, & 2 - READ: Ch 3, 4, 5 & 6	<b>LIVE ONLINE CLASS</b> - Anatomy and Physiology - Genetics and Patterns of Inheritance - Clefts of the Lip and Palate - Dysmorphology and Craniofacial Syndromes - Facial, Oral, and Pharyngeal Anomalies - Dental Anomalies	- After Class Assignment due 12-16-2022 by 12pm

**ALL UPDATES/EDITS TO SYLLABUS  
WILL BE DENOTED BY RED FONT**

Week 2	12-21-2022	Reflection (DUE MONDAY) & Response (DUE TUESDAY) <ul style="list-style-type: none"> <li>- Orofacial Anomalies Text Read: Ch 7, 8, 9, 10</li> <li>- <b>Review Guest Speaker Clare Huang Bio &amp; Read Cleft-Lip &amp; Palate Master's Thesis Handout</b></li> </ul>	<b>LIVE ONLINE CLASS</b> <ul style="list-style-type: none"> <li>- Early Feeding Problems</li> <li>- Developmental Aspects: Speech, Language, and Cognition</li> <li>- Psychosocial Aspects</li> <li>- Speech/Resonance Disorders and Velopharyngeal Dysfunction</li> <li>- <b>GUEST SPEAKER: Clare Huang, CF-SLP</b></li> </ul>	<ul style="list-style-type: none"> <li>- After Class-Assignment due 12-23-2022 by 12pm</li> </ul>
Week 3	12-28-2022	Reflection (DUE MONDAY) & Response (DUE TUESDAY) <ul style="list-style-type: none"> <li>- Orofacial Anomalies Text Read Ch 11, 12, 13, 14, 15, 16</li> </ul>	<b>RECORDED CLASS LECTURE</b> <ul style="list-style-type: none"> <li>- Speech and Resonance Assessment</li> <li>- Orofacial Examination</li> <li>- Overview of Instrumental Procedures</li> <li>- Nasometry</li> <li>- Videofluoroscopy</li> <li>- Nasopharyngoscopy</li> </ul>	<ul style="list-style-type: none"> <li>- After Class Assignment due 12-30-2022 by 12pm</li> </ul>
Week 4	1-4-2022	Reflection (DUE MONDAY) & Response (DUE TUESDAY) <ul style="list-style-type: none"> <li>- Orofacial Anomalies Text Read Ch 17, 18, 19, 20, 21</li> <li>- REVIEW: GUEST</li> </ul>	<b>LIVE ONLINE CLASS</b> <ul style="list-style-type: none"> <li>- Surgical Management</li> <li>- Prosthetic Management</li> <li>- Speech Therapy</li> <li>- The Team Approach</li> </ul>	<ul style="list-style-type: none"> <li>- After Class Assignment due 1-6-2023 by 12pm</li> </ul>

**ALL UPDATES/EDITS TO SYLLABUS  
WILL BE DENOTED BY RED FONT**

		<b>SPEAKER</b> <b>Raquel Garcia,</b> <b>SLP.D,</b> <b>CCC-SLP</b> BIO/INFORMAT ION	- Cleft Care in Developing Countries - <b>GUEST SPEAKER:</b> <b>Raquel Garcia,</b> <b>SLP.D, CCC-SLP</b>	
Week 5	12-11-2022	<h1>FINALS WEEK</h1>		

**EXPLANATION /DESCRIPTION OF:**

Reading Reflections/Responses, In-Class Participation/After-Class Lecture  
Assignments, Projects, Examinations, & other necessary requirements

**Pre-Class Assignments:**

Please make sure to follow all instructions and ensure that you complete this assignment on time:

**1) WATCH SYLLABUS EXPLANATION VIDEO ASAP before SUNDAY 12/11/2022**

**2) FACE WITH A NAME: Completed on Google Drive by Tuesdays 12/13/2022**

- PURPOSE OF THESE ASSIGNMENTS: 1) To establish rapport / For me to get to know you and for you to get to know me and 2) to display critical thinking skills and utilize your resources to find information.
- Everything you will need to complete these assignments can be found in the Pre-Class Course Materials Folder on BlackBoard and our Class Google Drive (which I will give you access to via a link and Google sharing).

**Reading Reflections & Responses: 200 points ( 50 points \* 4 Reflections/ Responses)**

**Starting MONDAY 12/12/2022** You will have required pre-reading each week and will complete a Reading Reflection & Response prior to class. All assigned readings, podcasts, and other required learning materials and Reading Reflection (MONDAY @ 12PM) & Response (TUESDAY @ 12PM) will be completed **by the Monday & Tuesday prior to class no later than 12:00pm** via online Message Board on Google Drive.

Students will:

1. Read the Assigned Readings, listen to podcasts, complete other required learning materials located in the syllabus.

**ALL UPDATES/EDITS TO SYLLABUS  
WILL BE DENOTED BY RED FONT**

2. Write a Reflection Paragraphs next to your name (**No shorter than 30 sentences / No longer than 40 sentences**) summarizing either a learning, conclusion, take-home message, comment, and/or further questions from both readings and learning materials **BY MONDAY @ 12PM**.

3. **Type your Name / Write a Response** to someone's Assigned Reflection (**No shorter than 20 sentences / No longer than 30 sentences**) to comment, question and/or further discuss that person's Reflection **BY TUESDAY @ 12**. PLEASE NOTE THAT **ONLY ONE RESPONSE CAN BE GIVEN PER Assigned REFLECTION**, that is one student response to each reflection.

**FYI:**

- Your REFLECTIONS & RESPONSE must be posted when you are ready to write a complete answer; that is you can not just write your name to hold a reflection and response spot and come back to it later to finish up writing the actual reflection & response. Your fellow students are waiting on your reflections to respond and your fellow students need to see what reflections and responses are complete and available. The early bird gets the worm and again teamwork makes the dream work :~)
- **YOUR NAME MUST BE ON YOUR RESPONSES**. YOU WILL RECEIVE A GRADE of "ZERO" IF YOUR NAME IS NOT ON YOUR WORK.
- **YOU MUST POST BOTH YOUR REFLECTION BY MONDAY @ 12PM & RESPONSE BY TUESDAY @ 12PM FOR CREDIT**. YOU WILL NOT RECEIVE HALF CREDIT FOR DOING ONE OR THE OTHER (THIS IS AN ALL-OR-NOTHING ASSIGNMENT). **IF YOUR REFLECTION IS NOT POSTED BY MONDAY @ 12PM**, PLEASE **DO NOT POST AFTER MONDAY @ 12PM A REFLECTION OR RESPONSE** (YOUR ASSIGNMENT IS CONSIDERED LATE; PLEASE SEE THE LATE WORK POLICY IN THE SYLLABUS).
- PLEASE DO NOT ERASE OR EDIT ANYONE'S WORK THAT IS NOT YOUR OWN! - THANK YOU.

**In-Class Participation/After-Class Lecture Assignment: 600 points (150 points \* 4 In-Class Participation/After-Class Lecture Assignment)**

You will receive 600 points for In-Class participation and for completion of After-Class Lecture Assignments/Quiz. Each week on **WEDNESDAY at 5:00pm** we will have an In-Class Lecture that students must be prepared for and fully engaged and actively engaged (e.g., answering questions when called upon and engaged in class discussions via chat message board). Directly after class, an "After-Class Assignment"/Quiz will be posted on Blackboard in the designated week's folder and *must be completed by the following FRIDAY at 12pm*. You will be graded based on your class participation and the answers you provide to the Quiz questions in the "After-Class Lecture Assignment".

**Other important class participation:**

- You must also be engaged VERBALLY AND BY POSTING in the class "chat" section. Make sure to answer questions (especially Yes/No) in the "chat" section.

Your participation and engagement is a grade:

1) We will ask about your participating in the after-class Assignment

**ALL UPDATES/EDITS TO SYLLABUS  
WILL BE DENOTED BY RED FONT**

2) We print a copy of the transcript to verify you are fully participating in class from beginning to end. If you post “Present” at the beginning of class and we never see you post again during class, this is an example of non-engagement and your grade will reflect as such.

**Remember you need to be not only viewing but listening with full volume to each lecture in an appropriate setting in appropriate attire.**

**Final Examination: 150 points**

A final examination will be given to assess students’ knowledge of course materials. Information to be assessed on examinations will include information covered from all course content.

Course content includes, required text/readings, lectures, class discussions, videos, podcast, class assignments, discussion boards, interviews, etc. An official study guide will not be provided; however, a Final Review Lecture will be presented.